

# ANNUAL REPORT

## 2024 - 2025

---

Submitted by APLC Directors



Supporting **every** educator in  
**every** classroom

[info@aplc.ca](mailto:info@aplc.ca) | [aplc.ca](http://aplc.ca)

## Table of Contents

<b>Introduction.....</b>	<b>1</b>
<b>Priority Areas.....</b>	<b>2</b>
<b>Learning Opportunities &amp; Resources Data.....</b>	<b>3</b>
<b>Annual Assurance Survey.....</b>	<b>7</b>
• Feedback Highlights: Strengths and Opportunities for Growth.....	9
<b>Provincial Perspective Highlights.....</b>	<b>11</b>
<b>Conclusion:.....</b>	<b>12</b>
<b>Regional Office Reports.....</b>	<b>13</b>
<b>Regional Office Financial Reports.....</b>	<b>30</b>
<b>The Consortium Consolidated Financial Report.....</b>	<b>87</b>

## Introduction

The Alberta Education vision and identified priorities provide a clear road map for the work of the Alberta Professional Learning Consortium (The Consortium), formerly known as the Alberta Regional Professional Development Consortium. As of July 1, 2024, the name change to 'The Consortium' reflects a continued commitment to province-wide collaboration while streamlining our identity under one unified title.

Operating through seven regional offices and a network of consultants, the Consortium designs and delivers professional learning and resources for Alberta's K-12 education community. The Consortium offers these opportunities through Alberta Education funding, fee-for-service contracts, grant-funded initiatives, and cost-recovery offerings, all of which align with the Consortium's foundational statements, and respond to evolving provincial and regional needs.

All aspects of the Consortium's work are intentionally designed to foster dynamic professional learning aligned with the Teaching and Leadership Quality Standards (TQS and LQS), while providing practical resources and supports that positively impact teaching and learning across Alberta—in classrooms and at home.

This year included significant activity supporting the piloting and implementation of the new curriculum. While the Consortium's work remained grounded in the three established provincial priority areas—new curriculum, quality teaching, and quality leadership—it also expanded to include a fourth area of focus: quality engagement.

## Priority Areas

The Priority Areas for 2024-2025 defined:

<p><b>New Curriculum</b></p> <p>Provide educators with professional learning opportunities and support needed to grow a current and comprehensive repertoire of effective planning, instruction, and assessment practices to meet the learning needs of every student. Learning opportunities and support will be explicitly linked to subjects in the pilot and implementation stages of the new curriculum.</p>	<p><b>Quality Teaching</b></p> <p>Enhance educators' ongoing analysis of the context and decisions about which pedagogical knowledge and abilities to apply to support the optimum learning for all students, through the provision of professional learning opportunities.</p> <p>Support all related competencies and indicators of the TQS and LQS.</p>
<p><b>Quality Leadership</b></p> <p>Build leadership capacity through the provision of professional learning opportunities that support educational leaders to create the conditions within which quality teaching and optimum learning can occur and be sustained, in their schools, divisions, and across the province.</p> <p>LQS and SLQS competencies, where appropriate, further inform this work.</p>	<p><b>Quality Engagement</b></p> <p>Foster collaborative relationships and engagement strategies that support the success of K-12 education, and help to identify and address professional learning needs.</p> <p>Provide and promote effective communication strategies to enhance understanding, visibility, and accessibility of professional learning opportunities and operational initiatives.</p>

A revised Assurance Framework continued to guide the reporting process this year. This marked the second year of *The Consortium Provincial Assurance Survey* (initially implemented in 2024), which was again supplemented by stakeholder focus group conversations. The complete survey results can be accessed [here](#) and will be explored throughout the context of this annual report.

This annual report provides an overview of provincial collective efforts, followed by the seven regional consortium reports and financial summaries.

## Learning Opportunities & Resources Data

Professional learning data for 2024-25 shows a shift reflecting fewer new curriculum subjects (math / science) implemented this year. Consequently, the Consortium's totals for Sessions, Registrants, and Learning Hours decreased by an average of 25%.

### Learning Opportunities Summary:

	Total Sessions	Total Registrants	Total Learning Hours
Sept 1 - June 30 2023-2024	3,141	116,301	308,391
Sept 1 - June 30 2024-2025	2,545	87,307	215,316

#### 1. Learning Opportunities by Priority Area:

	Sessions		Registrants		Learning Hours	
	2023-24	2024-25	2023-24	2024-25	2023-24	2024-25
New Curriculum	973	332	26,287	12,806	71,420	24,296
Quality Teaching & Learning	1,866	1,944	77,022	63,193	199,242	159,162
Quality Leadership	240	269	7,515	11,308	29,878	31,858

#### New Curriculum Priority Area

Fewer new curriculum subjects were rolled out in Alberta this past year, leading to a noticeable decrease in the New Curriculum priority area: sessions and learning hours fell by 68%, and registrants by 53%.

#### Quality Teaching & Learning Priority Area

The Teaching and Learning priority area remains the Consortium's most active across all data categories. The slight drop in sessions, registrants, and learning hours may reflect increased user access to on-demand resources available on [aplc.ca](http://aplc.ca).

#### Quality Leadership Priority Area

The Consortium is proud to report a 50% increase in registrants for our Quality Leadership sessions over the past year, reflecting our success in building instructional leadership capacity across the province. This growth demonstrates that our expanding Consortium brand is successfully engaging key leaders in the field.

## Quality Engagement Priority Area

Newsletters	Subscribers		Open Rate	
	2023-24	2024-25	2023-24	2024-25
<b>APLC Newsletter</b>	2,679	35,758	49%	53%
<b>APLC Francophone and Immersion Newsletters</b>	277	1,588	60%	63%

Our newsletters have demonstrated substantial growth in reach and engagement, reinforcing their value as our strongest communication assets.

- Consortium Newsletter: We saw a 1253% increase in subscribers and an improved open rate from 49% to 53%.
- Francophone and Immersion Newsletter: Grew significantly, with a 473% increase in subscribers and an open rate improvement from 60% to 63%.

These strong metrics reflect the successful consolidation of regional distribution lists and the implementation of a targeted content marketing strategy designed to deliver relevant, practical, and timely content to our subscribers.

Websites	Unique Users		Page Views	
	2023-24	2024-25	2023-24	2024-25
<b>APLC.ca Website</b>	62,616	72,794	850,940	396,614
<b>APLC General Resources Website</b>	12,361	9,841	28,693	36,007
<b>ALL APLC Resource Websites*</b>	365,293	337,995	1,524,204	1,077,650

\*APLC provides and manages 35 unique websites to deliver professional learning resources (e.g. Empowering the Spirit).

The Consortium website engagement showed mixed trends between 2023-24 and 2024-25. Unique users increased by 16%, however, as a result of our new website design, which allows users to browse more efficiently in finding their desired resources, a 53% decrease in page views occurred.

**Teacher resource file downloads** (PDF/Word/Google Docs) from the website showed a decrease from 125,509 downloads in 2023-24 to 103,436 downloads in 2024-25, potentially due to fewer new curriculum subjects being implemented. In addition, this number reflects 'direct' downloads from the website, and does not include teacher to teacher sharing. Despite the slight decrease,

this consistently high number of downloads demonstrates a growing trend toward using on-demand resources for professional learning.

The Consortium's resource websites showed mixed engagement trends this year:

- The [arpdresources.ca](http://arpdresources.ca) (General Learning Resources) site saw a 20% decline in users but a 25% increase in total page views, suggesting deeper engagement from a smaller audience.

In addition, during the 2024–25 academic year, the Consortium created and maintained 111 Boards on NewLearnAlberta.ca. These Boards, which contain lesson plans and resources for teachers, are also accessible via the Consortium's main website ([aplc.ca](http://aplc.ca)).

	Video Views		Hours of Video Watched	
	2023-24	2024-25	2023-24	2024-25
<b>APLC. YouTube Channel</b>	174,294	172,828	11,212 hrs	10,002 hrs

Consistent high traffic on our YouTube channel demonstrates the strong demand for video learning among our audience. These recorded sessions significantly increase accessibility for Alberta teachers.

<b>APLC PodCast - Change Maker Conversations in Education</b>	2023-2024	2024-2025
Listens	1,521	2,074

*Change Maker Conversations in Education* achieved a 36% increase in listenership in its second year. This substantial growth indicates rising audience engagement and reach, suggesting the podcast is resonating with listeners, likely due to relevant topics and expanded promotion.

## **2. Learning Opportunities by Delivery Method:**

In 2024–25, delivery methods for professional learning were streamlined into two broader categories (**In Person** and **Virtual**). This change offers a more reflective and cohesive approach to the Consortium's service provision.

Delivery	Total Sessions		Total Registrants		Total Learning Hours	
	2023-24	2024-25	2023-24	2024-25	2023-24	2024-25
In Person	1,581	1,554	41,146	45,405	140,247	146,827
Virtual	1,481	991	69,622	41,902	165,809	68,989

## In-Person Learning

**In-person sessions** and total **learning hours** both saw a modest 3% decline. Despite this decrease, **registrations increased** by 10%, suggesting higher attendance per session or greater participant engagement, possibly due to shorter session durations or more efficient scheduling. Note that the majority of in-person learning is delivered in partnership with school divisions/authorities for their Professional Learning days, and any changes in those partnerships are reflected in this data.

## Virtual Learning

In 2024–25, the Consortium streamlined its reporting, combining the former Blended Learning and On-Demand Learning data into the Virtual delivery method. Simultaneously, the focus shifted to developing significantly more 24/7 **on-demand curriculum resources** (now tracked on the Consortium website). This strategic change led to a sharp decrease in scheduled **Virtual sessions** (down 30%), **registrations** (down 39%), and **learning hours** (down 58%). This shift reflects **rising demand for flexible on-demand support** and is correlated with a 16% increase in unique website users.

### Key Insights:

#### → Increased Engagement:

- Targeted marketing across the province led to substantial growth and broader reach for the Consortium's newsletter, website, and teacher resources.

#### → Shift to on-Demand Learning & Resources:

- There is a clear demand for "small bite" learning (e.g., YouTube videos, downloadable resources, and shorter PD sessions) due to limited time, resources, and substitute coverage. The consistent high number of video viewing hours, and curriculum resource downloads may be reflective of the overall decline in live learning opportunities, registrations and hours.

#### → Decline in Live Virtual Learning Hours:

- In response to assurance survey recommendations, the Consortium shifted to offering learning opportunities during the school day (fewer offerings outside school hours).
- Limited teacher access to substitutes, combined with the demand for "small bite" learning, has resulted in many virtual sessions being shortened from full/half days to 60-120 minute sessions, leading to an overall decrease in reported learning hours.

→ **Ministry Partnership Impact:**

- The Consortium partnered successfully with the Ministry of Education to provide professional learning, and resources for new curriculum implementation.
- This streamlined support, where individual divisions/authorities often led the sessions, resulted in fewer reported learning sessions, registrants, and hours tracked at the Consortium level.

## Annual Assurance Survey

The Consortium is driven by six foundational statements that help define the nature of the work and reporting structure that assures stakeholders. The following section presents the results of the second annual Assurance Survey results aligned with our foundational statements :

<b><u>Foundational Statement 1: Facilitate professional learning, which supports the effective implementation of components of the Alberta Education Business Plan, Jurisdiction and school education plans, and Education Partner Strategic Plans.</u></b>	
Survey Question: <ul style="list-style-type: none"><li>• Delivers programming to support the professional learning needs of my school authority.</li></ul>	88% of regulated CASS members and school based leaders agreed that the programming delivered effectively supported the professional learning needs of their school authority.
<b><u>Foundational Statement 2: Facilitate professional learning which supports the effective implementation of curricula, including instruction, assessment, and student learning outcomes.</u></b>	
Survey Question(s): <ul style="list-style-type: none"><li>• Delivers quality professional learning.</li><li>• Provides professional learning to support the implementation of new curriculum.</li><li>• Contributes to ongoing professional growth as described in the Professional Practice Standards for teachers and teacher leaders</li></ul>	The Consortium was recognized in 2024-25 for its high-quality professional learning and alignment with key educational priorities. Survey results showed near-unanimous agreement among Regulated CASS Members and Division Leaders (97% on quality PL; 96% on professional growth support), with strong support for curriculum implementation (86%). Among teachers and school leaders, strong majorities agreed on quality PL (85%) and professional growth support (81%), with 69% feeling it supported curriculum implementation. These findings confirm the Consortium's critical role in fostering professional excellence and curriculum readiness across all roles.
<b><u>Foundational Statement 3: Coordinate, broker, and act as a referral centre to assist partners to identify available professional learning resources.</u></b>	
Survey Question(s):	The Consortium was recognized for its effectiveness in

<ul style="list-style-type: none"> <li>• My school authority consults with the Consortium to broker or seek professional learning services.</li> </ul>	communication, resource sharing, and research-based learning delivery. 75% of Regulated CASS Members and Division Leaders reported consulting with the Consortium to seek or broker professional learning services (a notable increase from the previous year), and 92% affirmed that the Consortium provides research-based learning. Teachers and school leaders echoed this sentiment (83% research-based), with strong agreement on clear communication (90%) and regular digital connection (88%). School support staff also responded positively, with 79% confirming useful resource identification and effective digital connection, and 68% acknowledging research-based PL quality. These findings highlight the Consortium's growing success in supporting professional learning through effective partnerships, communication, and evidence-informed resources.
<ul style="list-style-type: none"> <li>• Identifies available learning/professional resources.</li> </ul>	
<ul style="list-style-type: none"> <li>• Provides research-based professional learning.</li> </ul>	
<ul style="list-style-type: none"> <li>• Communicates information about sessions in a clear and accessible manner.</li> </ul>	
<ul style="list-style-type: none"> <li>• Connects with me through email or social media.</li> </ul>	

***Foundational Statement 4: Deliver professional learning based on the identified and emerging needs of educational partners.***

<p>Survey Question(s):</p> <ul style="list-style-type: none"> <li>• Collaborates with us to address the professional learning needs in our school/school authority.</li> </ul>	79% of Regulated CASS Members and Division Leaders agreed that the Consortium collaborates with their school authority to address professional learning needs.
--	--

***Foundational Statement 5: Promote and support the development of professional learning leadership capacity.***

<p>Survey Question(s):</p> <ul style="list-style-type: none"> <li>• Contributes to the development of leadership capacity through professional learning.</li> </ul>	The Consortium is recognized as a strong contributor to leadership and professional growth. 84% of Regulated CASS Members and Division Leaders agreed that the Consortium supports the development of leadership capacity. This impact extends to other roles, with 79% of teachers/school leaders and 74% of school support staff reporting that sessions contributed to their professional or work capacity. However, a gap exists in peer-to-peer sharing: while most teachers/school leaders (70%) and school support staff (63%) shared their learning, fewer reported receiving Consortium-related learning from colleagues (48% and 32%, respectively). This highlights the Consortium's success in individual capacity building and suggests opportunities to enhance peer knowledge sharing.
<ul style="list-style-type: none"> <li>• I share my learning from ARPDC sessions with my colleagues.</li> </ul>	
<ul style="list-style-type: none"> <li>• Colleagues/Others have shared their learning from ARPDC sessions with me.</li> </ul>	
<ul style="list-style-type: none"> <li>• Sessions contribute to the development of my professional/work capacity.</li> </ul>	

**Foundational Statement 6: Provide educational partners with access to professional learning at a reasonable cost.**

Survey Question(s) :

- Sessions are provided at a reasonable cost.

The perceived value of the sessions was high, with 95% of Regulated CASS Members and Division Leaders agreeing that the cost was reasonable. This view was supported by 79% of teachers/school leaders and 63% of school support staff.

**Overall Satisfaction Assurance Survey**

Survey Question(s):

- I am satisfied with the quality of support and services APLC provides.

Satisfaction with APLC's support and services was consistently high, peaking at 95% among Regulated CASS Members and Division Leaders. Satisfaction rates were also strong among teachers and school leaders (74%) and school support staff (66%).

## Feedback Highlights: Strengths and Opportunities for Growth

The 2025 Assurance Survey and focus group discussions revealed consistent themes across key areas of professional learning. Respondents highlighted strengths such as the flexibility of virtual sessions, curriculum-aligned support, and responsive, context-aware staff. Growth opportunities included increasing access to recorded sessions, tailoring offerings to specific roles, improving outreach, and enhancing collaboration beyond single sessions. These insights inform both the impact of current efforts and areas for continued improvement.

### Timing, Accessibility, and Format of Professional Development

Respondents highlighted the flexibility of virtual sessions as a significant strength, noting that this format supports access to professional learning across Alberta. Multi-day and on-demand offerings were especially valued for allowing deeper engagement while accommodating busy schedules. Additionally, online platforms were praised for enabling educators to connect with peers in similar roles, fostering meaningful collaboration. As an opportunity for growth, many participants expressed a preference for sessions offered during regular work hours, along with more recorded options to support those unable to attend live sessions.

## Role- and Context-Specific Learning Needs

The Consortium was commended for its engagement with diverse school communities and its efforts to support educators in specialized roles. Respondents also acknowledged the strong, personalized support provided by individual staff members who demonstrated a clear understanding of local contexts and needs. As an area for growth, some educators expressed a desire for more tailored sessions that address specific roles and subject areas, such as high school instruction, Career and Technology Studies (CTS), English as a Second Language, support staff, and librarians.

## Curriculum Implementation and Classroom Support

Many respondents valued The Consortium's focus on curriculum-aligned professional learning, particularly concerning the new K-6 content. Practical resources such as templates, assessments, and instructional strategies were especially appreciated for their immediate classroom relevance. As an opportunity for growth, respondents expressed a need for more easily accessible materials and tools that directly support day-to-day planning and assessment in the classroom.

## Communication, Visibility, and Outreach

Respondents noted improvements in communication, highlighting increased clarity and accessibility of information. Many shared that they felt heard and supported by Consortium staff, emphasizing the value of responsive and collaborative relationships. As an area for growth, some respondents indicated they were still unaware of available supports, suggesting a need for more proactive outreach and simplified navigation of resources.

## Inclusion, Equity, and Representation

Respondents appreciated the increased accessibility that virtual learning offers, recognizing it as a more inclusive approach to professional learning. This format was seen as particularly beneficial for supporting equitable access across varied geographic and logistical contexts. As an opportunity for growth, some respondents called for more culturally and linguistically relevant programming to better reflect the diversity of the communities they serve.

## Collaboration, Follow-Up, and Sustained Learning

The Consortium was widely described as a trusted, go-to partner for building leadership capacity and fostering collaboration. Respondents recognized the quality of presenters and the value of sessions that build knowledge over time. There was also strong appreciation for opportunities that promote peer connection and shared learning. As an opportunity for growth, some participants noted a decline in collaboration or follow-up, highlighting the need for more structured and sustained opportunities to share learning beyond individual sessions.

## Provincial Perspective Highlights

### Support for New Curriculum Piloting and Implementation

Drawing on their expertise, the Consortium's designers of Professional Learning remain active on provincial curriculum committees, supporting the piloting and implementation of the New Curriculum. They have developed resources and learning opportunities in the following areas:

#### Science 4-6

The Provincial Science Curriculum Committee created resources and professional learning (PL) to support the Grades 4–6 Science curriculum implementation, with monthly virtual meetings to track progress. Highlights include posting resources for multi-age/split classes and scientific methods, as well as developing Curriculum Planning, Assessment and Resource (CPAR) documents for all Grades 4–6 organizing ideas (Earth Systems, Energy, Living Systems, Space, and Matter). An assessment series was also provided, offering innovative ways to draw evidence of student learning. French Immersion parallel supports (e.g., progressions des concepts en science M à 6) are available on both the Consortium resources site and the NEW Learn Alberta Boards.

#### FLPL & FILAL 4-6

Monthly virtual meetings supported the Grades 4–6 FILAL and FLPL curriculum implementation work plans by facilitating collaboration, work plan status checks, and discussion of professional learning requests. Consultants also provided direct, on-site support to teachers and learning leads in several school districts across the province. Key highlights were a 'Grammar Instruction Series' with external presenters (Claude Quevillon and Joël Thibeault) and a 'New Curriculum Video Series' that offered in-depth analysis across the three language domains: oral communication, reading comprehension, and text production.

#### Social Studies K-6 (Pilot)

The Social Studies curriculum committee had the opportunity to collaborate with Alberta Education in presenting assessment experiences and tasks created to help teachers understand

the architecture of the curriculum framework and the outcomes that were being piloted by many teachers across the province. The success of this collaboration has expanded to include other subject areas in the Gr. 7-9 curriculum field testing and will be made available to all teachers. Additionally, the Social Studies Toolkit was developed by a team of Designers of Professional Learning in order to help teachers prepare for the implementation year ahead.

## Official Languages in Education Program

In line with the 2024/25 OLEP Hub Funding Proposal, the Consortium focused on providing professional learning (PL) and creating resources to help French Immersion and FSL educators effectively implement the curriculum. Provincially, guided by Advisory groups, resource development centered on Science 4-6 and a Social Studies Curriculum Implementation Toolkit. The Consortia also continued to support teachers through integrated planning series for Math K-6, Science K-3, and FILAL K-3, and enhanced existing resources. Notable PL included a virtual series with experts Claude Quevillon and Joël Thibeault on implementing grammar instruction using children's literature, and a well-received virtual FSL series hosted by Quinton Stotz. Regionally, work remained highly responsive to the needs of French Language Advisory Committees and specific school authority requests, covering topics such as the Neurolinguistic Approach, Reading Interventions, Production of Text, and Calibration of Writing Assessments.

The \$53,762 in additional OLEP Hub Grant funding was primarily used to translate resources currently available to English educators. The majority of this funding was allocated to subtitling traditional practice videos and translating Indigenous stories and legends from the Indigenous Culture Based Learning in Alberta Curriculum website. Making these resources available in French will significantly enrich the learning experience and support the infusion of Indigenous ways of knowing and being into the French curriculum.

## Conclusion

The second annual Assurance Survey and focus groups affirm the Consortium's role as a trusted and valued partner in K-12 professional learning, confirming it effectively fulfills its mandate to provide high-quality, responsive support. Key strengths identified include the flexibility of virtual sessions for improving access, the value of multi-day and on-demand offerings for deeper engagement despite busy schedules, and strong, personalized support from staff who understand local contexts. However, opportunities for growth were noted, including the need to increase access to recorded sessions, tailor offerings to specific roles, improve outreach, and enhance sustained collaboration beyond single events. These vital perspectives will guide the future direction of educator professional learning in Alberta.

## Regional Office Reports

In the subsequent pages of the document, you will find in order as outlined below the regional reports.

**Calgary Regional Consortium** ([CRC](#)) – Wilma Jamieson

**Central Alberta Regional Consortium** ([CARC](#)) – Diana White

**Consortium provincial francophone** ([CPFPP](#)) – Barbra Deskin

**Edmonton Regional Learning Consortium** ([ERLC](#)) – John Waterhouse

**Learning Network Education Services** ([LNES](#)) – Brent Thomas

**Northwest Regional Learning Consortium** ([NRLC](#)) – Sandra Ciurysek

**Southern Alberta Professional Learning Consortium** ([SAPDC](#)) – Collette Sylvestre

## Introduction

The Calgary Regional Consortium (CRC) was pleased to serve the Zone 5 education community. Our professional learning and community engagement efforts are guided by identified regional priorities that align with the Alberta Education Vision and the four priority areas in The Consortium's strategic plan.

## Learning Plan Update

We met with educational partners to assess emerging needs and share programming highlights. These groups included the Committee of Regional Partners, Leadership Advisory, and CASS Zone 5. Additionally, seven regional collaborative communities were operationalized. All aspects of our work—leading professional learning, creating resources, and providing coaching—are designed to foster dynamic growth that aligns with the TQS and LQS. We also continued to provide opportunities using expert facilitators familiar to our region including Dr. David Tranter, Dr. Michelle Bence, Dr. Miriam Ramzy, Dr. Kathy Salmon, Dr. Tim Rasinski, Dr. Gabrielle Wilcox, and Kyle Webb

## Data Summary

The qualitative data illustrated in the following tables highlights details regarding the professional learning opportunities offered by CRC through registered and non-registered programming.

### Regional Learning Opportunities Offered and Attended

	Total Sessions	Total Registrants	Total Learning Hours
July 1 - June 30 2023-2024	507	13,399	34,272
July 1 - June 30 2024-2025	478	15,213	31,548

### Regional Learning Opportunities by Priority Categories:

Priority	Total Sessions		Total Registrants		Total Learning Hours	
	2023-24	2024-25	2023-24	2024-25	2023-24	2024-25
New Curriculum	96	47	1,932	2,197	5,366.5	3,190
Quality Teaching & Learning	348	352	10,680	11,677	25,300	23,109
Quality Leadership	63	79	787	1,339	3,605.5	4,620

### Regional Learning Opportunities by Delivery Method:

Delivery	Total Sessions		Total Registrants		Total Learning Hours	
	2023-24	2024-25	2023-24	2024-25	2023-24	2024-25
In Person	350	324	7,128	8,658	21,547	22,927
Virtual	136	151	5,422	6,507	10,038	8,566
Blended (InPerson & Virtual)	4	0	92	0	199	0
On-Demand	17	3	757	48	2,488	56

### Provincial/Regional Conferences

CRC supported the AISCA Annual Conference, which attracted 1,310 registrants across its three formats: in-person events in Calgary (36 sessions) and Edmonton (24 sessions), and a virtual conference (24 sessions).



## Highlights from Calgary Regional Consortium

We are proud of the positive relationships within the region. Of special note are projects undertaken which led to cross jurisdictional engagement, learning and greater networking.

- The CAfLN Assessment Conference offered a valuable opportunity to learn from assessment experts, including Damian Cooper, Ken O'Connor, Katie White, Myron Dueck, and Tom Schimmer. A key highlight was the student panel, made possible through collaboration with the Canadian Rockies School Division. Hearing students discuss the challenges and triumphs of assessment helped shape a positive direction for future assessment practices.
- In partnership with Mount Royal and CBE, we hosted Calgary's inaugural Networking Event. This free, in-person event, sponsored by the Rotary Club of Calgary and held at North Trail Highschool, provided Literacy Professional Learning (PL) for 208 early years educators.
- We partnered with school authorities to implement a collaborative approach, operationalizing effective instructional and assessment strategies in literacy, numeracy, science, and FILAL through grade-level cohorts.
- The pilot year of the Student Reading Video Project was highly successful, yielding very positive quantitative and anecdotal data. Notably, one piloting school observed significant gains among students with foundational reading skill gaps.

## Identified Regional Challenges

- In-person delivery during the school day remains the preferred format (at 68%), consistent with the 2023-2024 school year. However, substitute teacher shortages are forcing school authorities to limit participation to smaller cohorts. While active professional learning outside school hours is declining, we observed an increase in requests and views of session recordings after the events.
- Without a school authority partnership, we struggled to fill registered programs. Success was contingent on the speaker and topic meeting a pre-determined professional learning priority of the school authority.
- Rising enrollment in Zone 5 school authorities has increased demand for professional learning in EAL and Combined Grades.

## Emerging Trends/Opportunities

Being noted and explored by CRC are the following emerging trends.

- Demand continues for coaching and mentoring educators through grade-level cohorts, collaborating with division leads to improve the understanding and use of effective instructional and assessment strategies. A returning topic of interest is Universal Design for Learning (UDL).
- Literacy PL is shifting from the science of reading to writing structures and Intentional Talk (oral language).
- There's continued interest in increasing professional learning opportunities for middle and high school teachers and in the effective use of AI for all educators.
- Requests for Inclusive Education Professional Learning (PL) are now focused on addressing the increasingly complex needs in the classroom.

## Conclusion

It remains a privilege to serve the educators in our region. Moving into the 2025-2026 school year, the Calgary office of The Consortium will continue to work closely with Zone 5 school authorities and provincial consortia colleagues to provide robust, high-quality learning opportunities and support resource creation that enhance professional practice and improve student achievement.

## Introduction

The Central Alberta Regional Consortium (CARC) is proud to serve:

Eight school jurisdictions: Battle River School Division, Chinook's Edge School Division, Clearview Public Schools, Red Deer Catholic Regional Schools, Red Deer Public Schools, Wetaskiwin Regional Public Schools, Wild Rose Public Schools, and Wolf Creek Public Schools,

Five First Nations' education authorities: Kitaskinaw Education Authority, Mamawi Atosketan Native School, Maskwacîs Education Schools Commission, O'Chiese First Nation School & Education, and Suncild First Nation School, and

Numerous private and charter schools within Zone 4. Additionally, we partner with Red Deer Polytechnic to support pre-service teachers and educational assistant programs.

## Data Summary

### **Regional Learning Opportunities Offered and Attended**

	Total Sessions	Total Registrants	Total Learning Hours
July 1 - June 30 2023-2024	444	13156	43275.18
July 1 - June 30 2024-2025	279	7651	26670.25

### **Regional Learning Opportunities by Priority Categories:**

Priority	Total Sessions		Total Registrants		Total Learning Hours	
	2023-24	2024-25	2023-24	2024-25	2023-24	2024-25
New Curriculum	268	69	6627	1510	15344.68	7557
Quality Teaching & Learning	139	174	5181	5100	20381.50	13996.25
Quality Leadership	37	36	1348	1041	7549	5117

### **Regional Learning Opportunities by Delivery Method:**

Delivery	Total Sessions		Total Registrants		Total Learning Hours	
	2023-24	2024-25	2023-24	2024-25	2023-24	2024-25
In Person	186	137	3911	3621	17597.50	19715.50
Virtual	216	119	6713	3924	15977.43	6747.75
Blended (InPerson & Virtual)	22	17	997	100	1457.50	176
On-Demand	20	0	1535	0	8242.75	0

## Learning Plan Update

The beginning of the 2024/25 school year saw the rebranding of ARPDC to become The Consortium. The name change reflects a unified, province-wide commitment by all of The Consortium offices to collaboratively offer professional learning for stakeholders. This approach has expanded access to diverse learning opportunities for educators in our region and welcomed registrants from across the province to CARC hosted sessions.

Ongoing conversations with educational leaders in Zone 4 inform our ability to provide responsive learning opportunities for our education partners and address emerging regional needs. Our regional advisory committees exemplify this collaborative approach, uniting leaders to share their strategies, collaborate, and support.

**New Curriculum** – CARC's Designers of Professional Learning continue to advance implementation regionally and provincially through tailored sessions and resource development. Many jurisdictions in our Zone collaborate with CARC to offer series-styled sessions throughout the school year to aid implementation. Late-spring plans to prepare for 2025-26 Social Studies and build foundational pedagogy for anticipated junior high curriculum piloting were postponed following the June release of the finalized curriculum and shift to junior high field-testing model.



**Quality Teaching** - CARC continues to offer a variety of responsive opportunities to enhance quality teaching including division learning days, large-scale events, expert-led sessions and on-demand resources. Highlights include:

- Re-imagined model for targeted, monthly learning for Educational Assistants. Four cohorts offered (EA 101, Complex Behaviour, Communication, Universal Strategies) hosting 200 registrants.
- Response to on-going requests specific to student need strategies. Over 30 sessions offered covering a variety of topics (autism, ADHD, Depression, Trauma, Regulation, etc) hosting over 400 registrants..
- Enhancing Reading Comprehension Success Series - Brigitta Goerres
- Re-energizing & Re-finishing Math Pedagogy Sessions - Chris Zarski
- Zone 4 Collaborative FIM Literacy Series (K - 3, 4 - 6, Junior High)
- Deepened relationship with Red Deer Polytechnic in support of pre-services teachers
- CATCA Convention involvement

**Quality Leadership** - Through collaboration with regional leaders, CARC ensures professional learning for leaders is responsive to jurisdiction priorities and evolving needs. Our on-going involvement in organizing the Alberta Rural Education Symposium (ARES) keeps us in touch with rural education successes and challenges. CARC leadership work in 2024/25 focused on strengthening and increasing communication (see Highlights below).

### **Highlights from a Regional Consortium**

Respectful of demanding workloads and the need for efficient methods to discover and share new learning opportunities, CARC has developed a streamlined communication tool for school system and school based leaders. The "At-A-Glance for Educational Leaders" flyer is distributed monthly to Central Alberta leaders providing a quick, at-a-glance overview of key learning sessions and resources that align with school authority education plans in the region. Engagement with the tool is strong with an 85% open rate by recipients.

### **Identified Regional Challenges**

We recognize the challenges teachers face in balancing daytime absences from the classroom, full schedules outside school hours, and the impact of workload fatigue. While survey responses would indicate they would value an opportunity to attend in-person, substitute shortages continue to impact their ability to do so. To mitigate these realities, access to session recordings after-the-fact continues to be well received..

### **Emerging Trends/Opportunities**

Building on stakeholder input, our planning for upcoming learning opportunities aims to strengthen collective efforts and enhance professional learning across the province. Key initiatives include:

- Expand the EA Collaborative Community learning model to include teachers and administrators. In collaboration with the South and Calgary office, offer a Classroom Complexities Learning Sprint Series.
- Revival of the Librarian Steering Committee in response to significant regional requests for targeted librarian professional learning. Offer a three-part Librarian Level Up Your Library Series.
- Address regional priorities including outcome based assessment, effective mathematics pedagogy & assessment practices, enhancing reading comprehension, computing science without technology, and math demo lessons.
- Implement and expand on enhanced partnership strategies with Red Deer Polytechnic.

### **Conclusion**

CARC is privileged to be part of the provincial Consortium team and are honoured to support school authorities and stakeholders across central Alberta. Through our collective expertise and strong partnerships, we provide high-quality learning opportunities that advance success for all members of the education community—students, educators, and leaders alike.

## Introduction

Le Consortium provincial francophone (CPFPP) joue un rôle central pour renforcer la capacité des intervenants à réaliser la vision de l'éducation francophone en Alberta. En tant que membre de l'APLC, il soutient également les bureaux régionaux pour l'immersion française et le français langue seconde. Pour 2024-2025, les priorités ont inclus les nouveaux curriculums, la qualité de l'enseignement et du leadership, et l'engagement de qualité, avec une offre de formations alignée sur les besoins exprimés par les conseils scolaires francophones et les partenaires en immersion.

## Mise à jour du plan annuel d'apprentissage

Au cours de l'année, nous avons collaboré étroitement avec nos comités provinciaux (orientation, curriculum, directions d'écoles) afin de développer une programmation répondant aux besoins exprimés. Celle-ci comprenait :

- La poursuite de formations virtuelles en sciences, grammaire et planification intégrée;
- Une augmentation des accompagnements en personne dans les écoles;
- Tout au long de l'année, nous avons assuré un suivi constant et renforcé notre collaboration avec les comités et les conseils scolaires.

Nous avons créé et partagé diverses ressources (tableaux NLA en sciences et mathématiques, outils de planification et d'évaluation) en partenariat avec les conseils scolaires. Plusieurs cohortes ont été mises en place sur l'évaluation, la gestion de classe, les troubles d'apprentissage et la planification intégrée. En collaboration avec l'Institut des troubles d'apprentissage, des formations virtuelles en éducation inclusive ont été offertes au personnel francophone.

Enfin, la venue d'animateurs externes (Nicolas Mouracadé et Joël McLean – CÉDÉFA) a enrichi nos initiatives en innovation pédagogique et leadership, complétées par une série sur l'intelligence artificielle et des cohortes collaboratives au secondaire.

## Synthèse de données

### Occasions d'apprentissage provinciales:

	Nombre de sessions	Nombre de participants	Nombre d'heures d'apprentissage
1er juillet - 30 juin 2023-2024	248	3699	7495
1er juillet - 30 juin 2024-2025	245	3622	6516

### Occasions d'apprentissage provinciales par catégories de priorité:

Priorité	Nombre de sessions		Nombre de participants		Nombre d'heures d'apprentissage	
	2023-24	2024-25	2023-24	2024-25	2023-24	2024-25
Nouveau curriculum	137	61	1450	1166	3190.9	1767.5
Enseignement de qualité	108	181	2212	2377	4051.5	4407.25
Leadership de qualité	3	3	37	79	253	341.25

### Occasions d'apprentissage provinciales par méthodes de livraison:

Méthodes de livraison	Nombre de sessions	Nombre de participants	Nombre d'heures d'apprentissage



	2023-24	2024-25	2023-24	2024-25	2023-24	2024-25
En présentiel	84	116	1347	1588	2791.05	3475.5
En ligne	157	126	2265	1994	3192.35	1994
En format hybride	5	0	61	0	732	0
Asynchrone / Sur mesure	2	3	26	40	780	372

## Faits saillants du Consortium provincial francophone

**Éducation à la carrière – comité et projet pilote (subvention)** : le projet pilote C&E a inclus des rencontres avec les représentants des conseils scolaires et le développement de ressources en apprentissage par projet.

**Communication** : Un plan de communication uniforme avec l'APLC et une nouvelle infolettre ont été mis en place pour mieux répondre aux besoins francophones de la province. L'accès facilité aux enregistrements YouTube et aux ressources a soutenu l'apprentissage continu, illustrant l'efficacité de nos stratégies pour maximiser l'impact de nos programmes et outils.

**Codage** : Le projet de codage, lancé dans plusieurs écoles, vise à renforcer concrètement les compétences technologiques des élèves.

## Défis régionaux identifiés

Les sessions de formation en présentiel durant la journée scolaire demeurent la préférence des participants. Cependant, le plus important obstacle à ce que l'on puisse délivrer des formations en personne durant les heures de classe est le manque de suppléants. De plus, le déplacement des consultants dont le coût est onéreux, représente un autre obstacle à la formation en personne.

## Tendances et opportunités émergentes

- Forte participation des étudiants du baccalauréat en éducation suivant le cursus en français.
- Une demande croissante pour des sessions ou des capsules asynchrones sur mesure.
- Un besoin continu de soutien pour les enseignants du secondaire avec plus d'offres de sessions dédiées à ce groupe.
- Un intérêt croissant pour des occasions d'apprentissage au sujet de l'intelligence artificielle.
- La complexité des classes a fait en sorte que nous avons formé une consultante de plus pour soutenir la formation *Intervention non violente en situation de crise*, ainsi que d'offrir une série sur l'inclusion.

## Conclusion

Il faut remarquer une augmentation évidente des formations en présentiel grâce aux accompagnements répondant directement aux besoins et préférences de nos intervenants. De plus, nous avons vu une augmentation de participation de la part des intervenants du Campus St-Jean de l'Université de l'Alberta et des enseignants en immersion démontrant ainsi que nos formations répondent à leurs besoins. Les enseignants maîtrisent mieux les nouveaux curriculums grâce aux offres intenses de formations des deux dernières années. Les nombreuses ressources développées telles que les tableaux NLA ainsi que l'accès simplifié aux enregistrements YouTube permettent un développement professionnel continu. La création de cohortes au secondaire est un tremplin prometteur pour l'avenir afin de mieux soutenir ces enseignants. Grâce à nos relations solides avec nos comités, nos conseils scolaires et nos partenaires de l'APLC, nous abordons l'avenir avec optimisme et continuons d'améliorer nos services et ressources pour le bénéfice ultime des élèves.

## Introduction

The Edmonton Regional Learning Consortium served over 17,000 teachers and 5,000 support staff in 18 School Authorities, 7 Charter Schools, 5 Band Authorities, numerous schools of choice and 17 international accredited schools.

The Edmonton Office of the Consortium is one of seven offices of the Alberta Professional Learning Consortium that collaborate to provide, create, facilitate and broker professional learning opportunities for adults who impact student learning in Alberta schools.

## Data Summary

In the 2024-2025 year the Edmonton office provided both sessions that were open to registrants throughout the province and sessions that were requested and provided specifically to meet school division and school requests fulfilling its dual purpose of both provincial and regional professional learning needs. One Hundred percent of our regional school authorities were provided professional learning support. The table below illustrates the data in this regard:

### Regional Learning Opportunities Offered and Attended

	Total Sessions	Total Registrants	Total Learning Hours
Sept 1 - June 30 2023-2024	1071	49538	108,588
July 1 - June 30 2024-2025	593	20420	46018.75

### Regional Learning Opportunities by Major Priority Categories:

Priority	Total Sessions		Total Registrants		Total Learning Hours	
	2023-24	2024-25	2023-24	2024-25	2023-24	2024-25
New Curriculum	265	56	10,531	2655	16,385	3587.5
Quality Teaching & Learning	739	480	36,627	15560	84,073	35295.25
Quality Leadership	67	57	2,380	2205	8,130	7136

### Regional Learning Opportunities by Delivery Method:

Delivery	Total Sessions		Total Registrants		Total Learning Hours	
	2023-24	2024-25	2023-24	2024-25	2023-24	2024-25
In Person	415	248	13,484	7232	39,870	23538
Virtual	634	316	33,905	12326	54,363	19695.25
Blended (InPerson & Virtual)	12	29	862	862	7,902	2785.5
On-Demand	10	0	1,130	0	6,554	0

## Annual Learning Plan Update

The Edmonton Office Learning Plan was built on the provincial APLC plan and augmented by purposeful and deliberate engagement with regional stakeholders throughout the year. Three meetings of our Regional Advisory group, multiple meetings with 100% of our school authorities discussing their annual plans, and partnering to customize learning opportunities, and a series of four meetings throughout the year with nine curriculum leadership advisory committees served to provide excellent relationships and connections to professional learning needs in our region.

Both qualitative and quantitative feedback indicated that the identified goals of the APLC learning plan and support for the regional learning plans and requests were of the highest quality. This was accomplished through the development of resources, synchronous, asynchronous and in person sessions in all curriculum areas. New Curriculum Implementation had a strong focus.

## Highlights from a Regional Consortium

The Edmonton office of the Consortium provided an expanded breadth of expertise in Designers of Professional Learning and offered specialized strands of programming in Math, EAL, French Immersion, FNMI, ELAL, Technology Integration, Mental Health, Early Learning, Inclusion, Classroom Complexity, Educational Assistants, Pedagogy, Planning and Assessment. Conferences were also supported in partnership with AISCA, ASCA, ATLE, Autism, GRIT, Aboriginal Headstart, CTF/CTS, Attendance and Re-Engagement.

## Identified regional challenges

Challenges identified in the Edmonton region include meeting increasing needs in the scope of curriculum implementation understanding, implementation, planning, resources, assessment and pedagogy. This is coupled with needs in secondary and specialty areas of curriculum and instruction. Another area is that of sufficient substitute teachers, time and funding to engage in professional learning.

## Emerging Trends/Opportunities

Opportunities being experienced and explored include building on the experience of supporting new curriculum for the past years, increased coordination and planning as an APLC group, and the potential of AI to enhance the work of translation, teacher planning and pedagogy.

## Conclusion

It continues to be an honour and a privilege to support the ongoing professional learning needs of the stakeholders, partners and practitioners who dedicate their careers to the education of the students in our Edmonton Office region and throughout the province.

## Introduction

Learning Network Educational Services (LNES) is proud to serve seven school authorities, one francophone school authority, and two education authorities including seven member Nations. Our team supports over 3100 teachers and support staff who share and lead learning with nearly 28 000 students in the region.

## Data Summary

### Regional Learning Opportunities Offered and Attended

	Total Sessions	Total Registrants	Total Learning Hours
July 1 - June 30 2023-2024	197	6968	28779
July 1 - June 30 2024-2025	219	10637	22823

### Regional Learning Opportunities by Priority Categories:

Priority	Total Sessions		Total Registrants		Total Learning Hours	
	2023-24	2024-25	2023-24	2024-25	2023-24	2024-25
New Curriculum	64	55	1452	3684	7132	4845
Quality Teaching & Learning	120	142	5223	3360	20676	12044
Quality Leadership	13	22	293	3593	971	5934

### Regional Learning Opportunities by Delivery Method:

Delivery	Total Sessions		Total Registrants		Total Learning Hours	
	2023-24	2024-25	2023-24	2024-25	2023-24	2024-25
In Person	154	145	4746	3378	21604	12901
Virtual	34	70	2102	7231	6473	9730
Blended (InPerson & Virtual)	2	4	20	28	125	192
On-Demand	7	0	100	0	577	0

## Annual Learning Plan Update

Throughout the past year, our work was guided by the focus areas outlined in the LNES Strategic Plan. In collaboration with regional partners, we delivered a variety of learning series, keynote speakers and provided ongoing support through our Designers of Professional Learning (DPLs). Regular formal and informal discussions with school authority leaders enabled LNES to offer responsive and relevant professional learning opportunities. This included the Regional Advisory Committee, which convened three times during the year to bring system leaders together to share district initiatives, fostering collaboration and mutual support.

LNES facilitated professional learning designed to support the effective implementation of curricula, including instruction, assessment, and student learning outcomes. Face-to-face regional learning opportunities remain the preferred method for supporting teachers in these areas. We were proud to support professional learning days across the region, coordinating and brokering resources to ensure school jurisdictions had access to the tools and programming to meet their professional learning goals.

## Highlights from a Regional Consortium

In 2024–25, LNES significantly expanded regional professional learning opportunities to support school jurisdictions. This included large-scale external events addressing regional priorities, development of curriculum-aligned programming and resources, and collaboration with local partners to ensure professional learning days met staff needs and expectations. Although in-person delivery remained the preferred format, a marked increase in virtual sessions enabled higher participant registration and broader access. Regional Advisory Committee meetings saw strong engagement, bringing together leaders and partners to collaborate on current regional educational priorities. The positive relationships cultivated across the region continue to be a cornerstone of LNES's work and remain a key strategic focus.

## Identified regional challenges

School authorities continued to report challenges related to the limited availability of substitute teachers. Teachers also identified insufficient time to engage in professional learning as an ongoing concern. These factors have affected teachers' access to professional learning opportunities and influenced the capacity of school systems to effectively support curriculum implementation. As a result, registration numbers were difficult to forecast, and some sessions required cancellation. While in-person sessions remain the preferred format, additional virtual offerings were introduced to ensure greater accessibility and support for teachers across the region.

## Emerging Trends/Opportunities

School authorities have noted an increasing demand for professional learning opportunities targeted at junior high and high school teachers. They have also highlighted a growing need to support teachers in addressing the complex challenges present in today's classrooms. With ongoing curriculum changes, there is a sustained and expanding preference among educators for accessing on-demand resources and recorded learning sessions. Additionally, emerging opportunities have been identified to provide professional learning focused on the integration and application of Artificial Intelligence in education.

## Conclusion

It remains a privilege to serve educators across our region and the province. Our strong relationships with regional education stakeholders—including teachers, school leaders, and system leaders—continue to strengthen our capacity to provide high-quality professional learning opportunities that positively impact teaching practice and student learning outcomes.

## Introduction

The Northwest Office serves 8 public education school divisions, 9 First Nation schools/authorities, as well as independent, private and charter schools in Zone 1. Some of these schools include French Immersion schools/programs as well as Colony schools and many of the schools we serve have a high percentage of Indigenous students.

## Data Summary

### Regional Learning Opportunities Offered and Attended

	Total Sessions	Total Registrants	Total Learning Hours
July 1- June 30 2023-2024	406	13,368	45,391.97
July 1- June 30 2024-2025	<b>483</b>	<b>16,976</b>	<b>42,041.38</b>

### Regional Learning Opportunities by Priority Categories:

Priority	Total Sessions		Total Registrants		Total Learning Hours	
	2023-24	2024-25	2023-24	2024-25	2023-24	2024-25
New Curriculum	97	23	3,682	271	17,919	1141
Quality Teaching & Learning	263	422	18,527	15,519	45,498	36,937.88
Quality Leadership	46	38	1125	1,186	4,771	3968.50

### Regional Learning Opportunities by Delivery Method:

Delivery	Total Sessions		Total Registrants		Total Learning Hours	
	2023-24	2024-25	2023-24	2024-25	2023-24	2024-25
In Person	288	394	8,715	14,837	26,138	37,539.84
Virtual	73	76	5,101	1,977	7,082.5	4,017.04
Blended (InPerson & Virtual)	44	7	3,013	119	19,788	410.5
On-Demand	1	6	0	43	0	74

The 2024-25 program year saw a marginal increase in the number of sessions and registrations, with 82% of sessions being in person learning opportunities. The Northwest office hosted 6 in person Conferences/PD days, including our largest ever Educational Assistant's Conference with a total of 690 participants.

There has been a significant decrease in the number of blended delivery mode learning opportunities in our zone this year, with partners opting to offer learning completely in person or virtual, rather than starting with an in person gathering and following up with virtual learning sessions. Additionally, the Northwest office saw an increase in the number of On-Demand learning sessions following a provincial wide trend toward accessing resources and access to timely professional learning.

## Annual Learning Plan Update

The Northwest Office achieved Regional strategy and key action initiatives in each priority noted in the 2024-25 Annual Plan. Each of our Designers of Professional Learning (DPLs) works collaboratively with colleagues across the province contributing to the provincial new curriculum committees creating resources and learning opportunities to support teachers, province wide. Additionally, the Northwest Office celebrates its final year, of a 3 year commitment in expending financial reserves on Quality Leadership learning opportunities and resources in zone 1. Throughout the year we served 2345 registrants with a total of 252 sessions and 6169 learning hours toward building leadership capacity. Of particular note in our accomplishments was in the area of Quality Engagement. A key action strategy was to *'Seek and maximize opportunities for partnership and collaboration for each learning opportunity offered'*. The Northwest office celebrates that 88 % of learning opportunities offered were in partnership/collaboration with stakeholder partners, a 14% increase from the previous learning year.

## Highlights from a Regional Consortium

The Northwest office has continuous high attendance and positive feedback with our division curriculum leaders and instructional coaches for our regional advisory collaboratives dedicated to Math, Literacy, Inclusive Education, and First Nation, Metis & Inuit Advisory.

The Northwest Office was also proud to have coordinated provincial initiatives for First Nation, Metis and Inuit education including hosting a virtual Collaborative Community of division leaders from across the province to discuss best practices. We also continued to coordinate and develop resources for the <https://indigenousculturebasedlearning.ca/> site that saw 12,648 visitors . 53, 754 page views and over 650 hours of video watched in the year.

## Identified regional challenges

In the past learning year many of our school division partners required increasing support in professional learning for English as a Second Language learners.

Engaging French Immersion teachers in professional learning remains a continuous challenge in our zone. With only 77 registrants over 10 French learning opportunities, this accounts for less than 1% of our total registrations. Shortage of french speaking substitute teachers plays a role in this challenge.

## Emerging Trends/Opportunities

With continuous new curriculum changes, classrooms there is a continued and growing preference in learners wanting to access and engage with on-demand resources and on-demand learning of recorded sessions. Many educators are looking to extend learning on pedagogical practices after engaging with curriculum resources. In addition, many divisions/authority leaders have expressed interest in assessment practices and a continued desire for First Nation, Metis & Inuit curriculum connection resources.

## Conclusion

The Northwest Office continues to celebrate our collaboration with our zone partners in serving their individual and collective needs and provide creative solutions for effective professional learning and resources.



## Introduction

The 2024-2025 reporting period for SAPDC marked a significant expansion of in person learning opportunities offered to the region. SAPDC successfully increased its overall offerings throughout the year. The focus on system-level improvement was also successful, with participation in the Quality Leadership priority area seeing a robust increase in total learning hours.

## Data Summary

The **Southern Alberta Professional Development Consortium (SAPDC)** saw significant progress from 2024-2025, marked by an **expansion of learning opportunities** and a strategic shift in delivery. A key achievement was the **31% increase in total sessions offered**, with a notable **22% rise in Quality Leadership learning hours**. Our return to face-to-face learning was highly successful, demonstrated by a **55% growth in in-person sessions** and a **60% increase in registrants**, correlating with a strategic decrease in virtual options. A decline in new curriculum sessions was anticipated due to the conclusion of Math and ELAL initiatives and the limited scope of the 2024/2025 pilots. Collectively, this data shows **SAPDC's successful adaptability** and dedication to serving its community.

### Regional Learning Opportunities Offered and Attended

	Total Sessions	Total Registrants	Total Learning Hours
Sept 1 - June 30 2023-2024	265	16 122	40 436
Sept 1 - June 30 2024-2025	347	12 380	29 671

### Regional Learning Opportunities by Major Priority Categories:

Priority	Total Sessions		Total Registrants		Total Learning Hours	
	2023-24	2024-25	2023-24	2024-25	2023-24	2024-25
New Curriculum	67	31	4370	1,327	11 654.5	2,211.50
Quality Teaching & Learning	185	271	10,139	9,284	25 420.7	23,349.22
Quality Leadership	13	45	1613	1,769	3361.3	4,110.50

### Regional Learning Opportunities by Delivery Method:

Delivery	Total Sessions		Total Registrants		Total Learning Hours	
	2023-24	2024-25	2023-24	2024-25	2023-24	2024-25
In Person	146	226	3589	5717	12 881	16,696
Virtual	91	110	11446	6260	25 914	12,595
Blended (InPerson & Virtual)	17	3	407	59	1184.5	323
On-Demand	11	20	680	344	456.78	58

## Annual Learning Plan Update

### Priority 1: New Curriculum

- Delivered in-person sessions to Alberta Colony Schools (Science), Livingstone Range School Division and Palliser.
- Our Social Studies DPL worked collaboratively with the Provincial Committee and Alberta Education on the development of a Social Studies Toolkit (K-3 and 4-6) and other Social Studies resources.
- Conducted professional learning focused on curriculum architecture for the Social Studies pilot curriculum for Palliser School Division.

### Priority 2: Quality Teaching

- Supported District professional learning days including Westwind, Palliser, Kainai, Piikani, Prairie Rose, Horizon, Holy Spirit and Livingstone Range School Divisions.
- Grassland School Division ongoing collaborative work in Math with Griffin Park school.
- Collaborative partnership with Palliser and Lethbridge school division hosting Kyle Webb in Building Thinking



Classrooms & Assessment in Thinking Classrooms.

- Designer of Professional Learning to lead ongoing working with Alberta Colony Educators throughout the South region and provincially.
- Hosted external presenters: Maria Walther, Michelle Bence and Miriam Ramsy, UFLI, Rebekah O'Dell, Kathy Salmon, Kyle Webb and Yusuf Mohamed.

#### **Priority 3: Quality Leadership**

- Hosted Tom Schimmer and Natalie Vardabasso in the area of assessment in a partnership with Horizon SD.
- Hosted Jessica Wise from Jim Knight's Instructional Coaching Group for 53 Instructional Leaders in Region 6 in partnership with the NRLC office and hosted Managing Challenging Conversations with over 73 participants live online.
- Hosted Leadership Series: School Leader Conversations

#### **Priority 4: Quality Engagement**

- Advisory Committees: Math, Literacy, French, EAL, Early Learning, Student Leadership, Colony Schools, Inclusive Education Committee/ Pre-CASS and Curriculum.
- Regional Director participated in Provincial Leadership Advisory Committee and CASS Zone 6 Inclusion and Curriculum Committees.
- District mailouts to leads regarding potential Learning Opportunities and resources that meet their unique areas of focus and daily Social Media posts
- Completed 2 in-person meetings with district leaders to plan forward and ensure that we have DPL's from our region (and beyond) to support them upon request.
- Published a Designer of Professional Learning Menu to highlight regional DPL's and potential Learning Opportunities they provide.

#### **Highlights from a Regional Consortium**

Key initiatives included the completion of the Comprehensive Literacy Guides in June 2025, led by the SAPDC Literacy DPL. We also focused on leadership development by hosting Dr. Jessica Wise from the Instructional Coaching Group for regional leaders. Partnerships were central to our work, with collaborations established with local divisions for CTS sessions, and a new formal partnership initiated with the University of Lethbridge (U of L) highlighting Dr. Chris Mattatall and Dr. Robbin Gibb. Furthermore, the FNMI Advisory Committee began the critical work of collaboratively integrating the Blackfoot perspective into teacher resources and curriculum. In the area of wellness, we collaborated with Alberta Healthy Schools to connect health and well-being with curriculum. Finally, we hosted a successful two-day convention for teachers and support staff at Kainai Education in February.

#### **Identified regional challenges**

One of our regional challenges was focusing on balancing regional requests with provincial offerings while maintaining improved inter-consortia communication. We also noted that our Learning Suite was underutilized this past year; consequently, we have developed plans to champion and promote the space more frequently going forward.

#### **Emerging Trends/Opportunities**

Deepening relationships with Kainai and Piikani through regional advisory and Learning Opportunities.

Regional school division leaders engage collaboratively together and support 'sharing' of costs, ideas and learning opportunities to improve access to professional learning opportunities.

#### **Conclusion**

The 2024-2025 period successfully achieved SAPDC's strategic goals by prioritizing a return to in-person learning, with substantial growth in face-to-face sessions and increase in overall sessions offered. Quality Leadership as a priority area saw a robust increase. SAPDC has continuously adapted and is dedicated to serving its community's evolving professional development needs through focused, quality programming.



**Regional Consortium  
Statement of Revenues and Expenses  
For the Year Ended June 30, 2025 (in dollars)**

CONSORTIUM NAME:	Calgary Regional Consortium		
	Budget 2024/25	Actual 2024/25	Actual 2023/24
<b>REVENUES</b>			
Alberta Education:			
Management & Infrastructure (Note 1)*	191,987	191,987	191,987
Net Conditional Grant Revenues:			
Provincial Programs (Schedule 1)	678,900	688,630	768,650
Regional Programs (Schedule 1)	16,285	31,382	27,722
Fee For Service Contracts (Note 2)			
Other Alberta Education			
Total Alberta Education	887,172	911,999	988,359
Other Revenue:			
Conditional Program Registration Fees:			
Provincial Programs (Schedule 1)	100,000	102,242	114,744
Regional Programs (Schedule 1)	-	6,600	
Grants - Non government sources (Note 3)			
Cost Recovery Programs: (Note 5)			
Registration Fees (Schedule 4)		-	
Other fees (Schedule 4)		-	
Other (Note 4):			
Interest Income	10,000	6,442	9,797
Coordination Fees (Fee for Services)	20,000	19,081	9,607
<b>TOTAL REVENUES</b>	<b>1,017,172</b>	<b>1,046,365</b>	<b>1,122,506</b>
<b>EXPENSES</b>			
Management & Infrastructure (Note 6):			
Salaries, Wages, Benefits, Contracts and other fixed overheads (Note 7)	402,748	423,648	453,701
Board expenses (Note 8)			
Less: Program Cost Allocations (Note 9)	162,701	246,001	149,487
Net Management & Infrastructure expenses (Note 9)	240,047	177,647	304,214
Program Delivery Costs (Note 10):			
Conditional programs:			
Provincial Programs (Schedule 1)	778,900	790,872	883,394
Regional Programs (Schedule 1)	16,285	37,982	27,722
Cost Recovery Programs (Schedule 4)		-	
Other:			
Fee for Service Contracts			
Accounting and Audit Fees			
<b>TOTAL EXPENSES</b>	<b>1,035,232</b>	<b>1,006,501</b>	<b>1,215,330</b>
<b>ANNUAL SURPLUS (DEFICIT)</b>	<b>(18,060)</b>	<b>39,864</b>	<b>(92,823)</b>
Accumulated Surplus at beginning of year	154,785	154,785	247,608
Accumulated Surplus at end of year	136,725	194,649	154,785

\* See notes to Forms 1 and 2 on page 7 and 8.

Regional Consortium  
 Statement of Financial Position  
 As at June 30, 2025 (in dollars)

CONSORTIUM NAME:	Calgary Regional Consortium	
	June 30, 2025	June 30, 2024
<b>ASSETS</b>		
Cash in Bank and Temporary Investments	157,495	154,956
Accounts Receivable (Note 11):		
Province of Alberta	43,000	42,000
Alberta school jurisdictions	53,742	35,109
Other	3,016	15,352
Prepaid Expenses (e.g. deposits for future programming)	39,714	7,569
Other assets		
<b>TOTAL ASSETS</b>	<b>296,968</b>	<b>254,986</b>
<b>LIABILITIES</b>		
Accounts payable (Note 12)	46,076	17,590
Accrued liabilities (Note 12)	22,106	82,390
Deferred Revenue:		
Conditional Grants:		
Provincial Programs (Schedule 3)	-	
Regional Programs (Schedule 3)	32,116	
Prepaid registration (Note 13)	2,020	220
Other:		
<b>Total Deferred Revenue</b>	<b>34,136</b>	<b>220</b>
<b>TOTAL LIABILITIES</b>	<b>102,318</b>	<b>100,200</b>
<b>ACCUMULATED SURPLUS</b>		
Unrestricted Funds (Note 14)	154,785	247,608
Operating Reserves (Note 15)	39,864	(92,823)
Capital Reserves (Note 16)		
<b>TOTAL ACCUMULATED SURPLUS (Note 17)</b>	<b>194,649</b>	<b>154,785</b>
<b>TOTAL LIABILITIES AND ACCUMULATED SURPLUS</b>	<b>296,968</b>	<b>254,986</b>

**Schedule 1 (Note 5, Note 10)**  
**Conditional Grant Program Costs and Net Grants Revenue**  
**For the Year Ended June 30, 2025 (in dollars)**

		2024/25		DEDUCT:		Net Conditional Grant	
				Program Registration Fees - Note (a)		Revenue	
		Cost of Delivering Programs (Note 7)	Cost of Delivering Programs (Note 7)	Total Cost of Delivering Programs	Program Registration Fees - Note (a)	Total Cost of Delivering Programs	Program Registration Fees - Note (a)
<b>Conditional Grant Programs:</b>							
Provincial Programs							
Provincial Support Funding (PSF)		781,142		781,142		102,242	
OLEP		9,730		9,730		-	
(Specify)							
(Specify)							
(Specify)							
(Specify)							
(Specify)							
(Specify)							
(Specify)							
(Specify)							
(Specify)							
(Specify)							
(Specify)							
(Specify)							
(Specify)							
(Specify)							
(Specify)							
(Specify)							
(Specify)							
(Specify)							
(Specify)							
(Specify)							
(Specify)							
(Specify)							
(Specify)							
(Specify)							
(Specify)							
(Specify)							
(Specify)							
(Specify)							
(Specify)							
(Specify)							
(Specify)							
Total:		790,872		790,872		102,242	
Regional Programs							
OLEP		37,982		37,982		6,600	
(Specify)							
(Specify)							
(Specify)							
(Specify)							
(Specify)							
(Specify)							
(Specify)							
(Specify)							
(Specify)							
Total:		37,982		37,982		6,600	
<b>Notes to Schedule 1:</b>							
a. Registration Fees are to be applied to the costs of delivering conditional programs and must be net of registration refunds.							



**Schedule 2**  
**Conditional Grant Transfers - (Provincial) to Other Consortia: Note 9**  
**For the Year Ended June 30, 2025 (in dollars)**

CONSORTIUM NAME: **Calgary Regional Consortium**

	Amount Transferred 2024/25	Note (b)
<b>OLEP</b>		
Central Alberta Regional Consortium	7,360	
Edmonton Regional Learning Consortium	13,320	
Learning Network Educational Services	1,648	
Northwest Regional Learning Consortium	6,596	
Southern Alberta Professional Development Consortium	6,560	
Consortium Provincial Francophone pour le Perfectionnement Professionnel (Specify Consortium)	145,450	
<b>Program Total      OLEP</b>	<b>180,934</b>	
<b>OLEP - Incremental</b>		
Learning Network Educational Services	4,500	
Northwest Regional Learning Consortium	7,600	
Consortium Provincial Francophone pour le Perfectionnement Professionnel (Specify Consortium)	2,500	
<b>Program Total      OLEP - Incremental</b>	<b>14,600</b>	
<b>(Specify Program)</b>		
(Specify Consortium)		
<b>Program Total      (Specify Program)</b>	<b>-</b>	
<b>(Specify Program)</b>		
(Specify Consortium)		
<b>Program Total      (Specify Program)</b>	<b>-</b>	
<b>(Specify Program)</b>		
(Specify Consortium)		
(Specify Consortium)		
<b>Program Total      (Specify Program)</b>	<b>-</b>	
<b>Total transfers to Other Consortia</b>	<b>195,534</b>	

**Notes to Schedule 2:**

- a. Excluding payments for cost recoveries. Include cost recoveries in *Program Delivery Costs* on page 1.
- b. Program Totals are reported in Schedule 3 and are deducted in arriving at *Deferred Revenue: Conditional Grants* on page 2 and Schedule 3.



**Schedule 3**  
**Conditional Grant Program Deferred Revenue**  
**For the Year Ended June 30, 2025 (in dollars)**

CONSORTIUM NAME:		Calgary Regional Consortium					
		2024/25					
		Deferred Revenue from Previous Year Note (a)	+ ADD: Conditional funds invoiced to other Consortia	+ ADD: Current Year Receipts and Transfers-In Note (b)	- DEDUCT: Conditional Grant Transfers to Other Consortia (Schedule 2)	- DEDUCT: Net Conditional Grant Revenue Note (c) (Schedule 1 and Page 1) =	Deferred Revenue: Conditional Grants Note (d) (Page 2)
<b>Conditional Grant Programs: Note (e)</b>							
<b>Provincial Programs</b>							
Program Support Funding (PSF)				678,900		678,900	
OLEP				9,730		9,730	
(Specify)						-	
(Specify)						-	
(Specify)						-	
(Specify)						-	
(Specify)						-	
(Specify)						-	
(Specify)						-	
(Specify)						-	
(Specify)						-	
(Specify)						-	
(Specify)						-	
(Specify)						-	
(Specify)						-	
(Specify)						-	
(Specify)						-	
(Specify)						-	
(Specify)						-	
Total:				688,630		688,630	
<b>Regional Programs</b>							
OLEP				259,032	195,534	31,382	32,116
(Specify)						-	
(Specify)						-	
(Specify)						-	
(Specify)						-	
(Specify)						-	
(Specify)						-	
(Specify)						-	
(Specify)						-	
Total:				259,032	195,534	31,382	32,116

**Notes to Schedule 3:**

- a. Total will agree to Page 2 *Deferred Revenue: Conditional Grants* for the previous year and the previous year's *Deferred Revenue Schedule*.
- b. Where necessary, the Alberta Education conditional grant manager should be contacted for approval to transfer deferred revenue from the original approved program to another program. The transfer in (and out-a negative number) should be recorded in this column on the appropriate program lines. Current year receipts include conditional program amounts transferred in from other Consortia.
- c. Net Conditional Grant Revenue will correspond to Schedule 1 and Page 1.
- d. Deferred revenue represents unexpended funds that will be expended on programs or transferred to other consortia next year.
- e. Conditional Grant Program names should match Schedule 1.



**Schedule 4**  
**Cost Recovery Programs - Revenues and Costs: Note 3**  
**For the Year Ended June 30, 2025 (in dollars)**

#### Notes to Schedule 4:

- a. Includes payments for grants held by other Consortia. Cost Recovery Expenses are included in the Cost of Delivering Conditional Programs in schedule 1.



**Certification of  
Regional Consortium Financial Statements  
For the Year Ended June 30, 2025 (in dollars)**

CONSORTIUM NAME: Calgary Regional Consortium

I certify that to the best of my knowledge, the information provided in the attached statements, notes and schedules is correct.

Chair of Consortium (Signature)

Date

Financial Officer (Signature)

Date

#### **NOTES TO FORMS 1, 2 AND SCHEDULES**

- Note 1** Management and Infrastructure grant from Alberta Education (total amount received for the year).
- Note 2** Alberta Education pays consortia for services provided under certain contracts/agreements.
- Note 3** E.g. grants and subsidies from private partnerships (e.g. Shaw).
- Note 4** Funding from other provincial government departments or the Federal government; bank interest, conference and cost recovery program registration and other cost recovery revenue, and operational fees recovered from other consortia.
- Note 5** Cost Recovery Programs are Programs that are not supported through Conditional Grants. Such programs are funded through provincial or regional registration fees and other fees.
- Note 6** Costs of operating and maintaining the consortium office.
- Note 7** Including Office Staff (Executive Director, Executive Assistant and other office staff). Fixed overheads include office space, utilities, and office supplies. These are indirect costs that benefit all programs. Where Office Staff work on a particular program or, for example where leased space is used to deliver programs, these costs should be allocated to programs. Purchases for equipment used primarily for office overhead (e.g. photocopiers), some of which should be allocated to programs (See Note 18), should also be charged to management and infrastructure expense.
- Note 8** Including meeting fees, supplies, travel and subsistence and board development.

- Note 9** ENTER AS POSITIVE: Program cost allocations are M&I (Head Office) expenses that have been charged to conditional grant or cost recovery programs because the program benefited directly from M&I employee time or other overheads. (Where M&I expenses benefit all or many programs equally (indirect benefit) these costs should not be allocated to programs). The entry to charge M&I expenses to programs is Dr. Program costs (by program); Cr. Program cost allocations. This method will leave all M&I expenses, whether allocated or not, on the Note 7 expense line. It is hoped that "Net Management & Infrastructure" expenses (i.e. net of program cost allocations) will be less than or approximately equal to the M&I grant from Education.
- Note 10** Program delivery costs include part-time staff and contracted coordinators or consultants (e.g. program host, presenters, registration staff), and other direct costs including materials, site, audio-visual, catering, leased space, equipment used primarily for conditional programs, etc. Equipment costs attributed to more than one program (e.g. video conferencing) should be allocated to programs proportionate to other program costs. These are direct costs that can be attributed to programs. These costs do not include amounts transferred to other consortia, but do include costs invoiced to other consortia.
- Note 11** Amounts owed to the consortium at the end of the year.
- Note 12** Unpaid balances pertaining to the year. E.g. Unpaid wages, vacation pay.
- Note 13** Pertaining to programming planned for subsequent year(s).
- Note 14** Unrestricted Funds represent the net assets (total assets minus total liabilities) less any operating or capital reserves for earmarked programming.
- Note 15** Funds earmarked for future operations or programming.
- Note 16** Capital Reserves represents the net assets restricted for future capital expenditures.
- Note 17** Total Accumulated Surplus is the total of operating and capital reserves and unrestricted funds.
- Note 18** Allocated costs are M&I costs that directly benefit a specific conditional grant or cost recovery program controlled by the consortium and that have been credited to Program Cost Allocations (see Note 9). Allocated costs are funded by registration fees, conditional grants, or other cost recovery fees.
- Note 19** Incremental costs are out-of-pocket expenses attributable to specific programs controlled by the consortium, also funded by registration fees, conditional grants or other cost recovery fees. They include costs incurred by participating consortia and reimbursed to them. These other consortia net their reimbursement against their initial expense, thereby zeroing out the expense. This eliminates the duplication of expenses. Where other consortia bill an administration fee in addition to their out-of-pocket costs, miscellaneous revenue should be credited with that portion of the reimbursement.

**Regional Consortium**  
**Statement of Revenues and Expenses**  
**For the Year Ended June 30, 2025 (in dollars)**

CONSORTIUM NAME:	Central Alberta Regional Consortium		
	Budget 2024/25	Actual 2024/25	Actual 2023/24
<b>REVENUES</b>			
<b>Alberta Education:</b>			
Management & Infrastructure ( <b>Note 1</b> )*	191,987	191,987	191,987
Net Conditional Grant Revenues:			
Provincial Programs ( <b>Schedule 1</b> )		-	
Regional Programs ( <b>Schedule 1</b> )	379,725	292,646	467,069
Fee For Service Contracts ( <b>Note 2</b> )	10,100		
Other Alberta Education -	8,000		
<b>Total Alberta Education</b>	<b>589,812</b>	<b>484,633</b>	<b>659,056</b>
<b>Other Revenue:</b>			
Conditional Program Registration Fees:			
Provincial Programs ( <b>Schedule 1</b> )		-	
Regional Programs ( <b>Schedule 1</b> )		2,630	104,533
Grants - Non government sources ( <b>Note 3</b> )			
Cost Recovery Programs: ( <b>Note 5</b> )			
Registration Fees ( <b>Schedule 4</b> )	12,500	76,190	54,464
Other fees ( <b>Schedule 4</b> )		11,273	
Other ( <b>Note 4</b> ):			
transfer from Surplus	45,000		19
GST Rebate	4,000		
Interest		414	
<b>TOTAL REVENUES</b>	<b>651,312</b>	<b>575,140</b>	<b>818,072</b>
<b>EXPENSES</b>			
<b>Management &amp; Infrastructure (<b>Note 6</b>):</b>			
Salaries, Wages, Benefits, Contracts and other fixed overheads ( <b>Note 7</b> )	389,828	200,782	357,605
Board expenses ( <b>Note 8</b> )	8,000	3,253	6,879
Less: Program Cost Allocations ( <b>Note 9</b> )		12,048	172,497
Net Management & Infrastructure expenses ( <b>Note 9</b> )	397,828	191,987	191,987
<b>Program Delivery Costs (<b>Note 10</b>):</b>			
Conditional programs:			
Provincial Programs ( <b>Schedule 1</b> )		-	
Regional Programs ( <b>Schedule 1</b> )	240,983	295,276	571,602
Cost Recovery Programs ( <b>Schedule 4</b> )	12,500	30,046	25,893
Other:			
Fee for Service Contracts			
Accounting and Audit Fees			
(Specify)			
(Specify)			
(Specify)			
<b>TOTAL EXPENSES</b>	<b>651,311</b>	<b>517,309</b>	<b>789,482</b>
<b>ANNUAL SURPLUS (DEFICIT)</b>	<b>1</b>	<b>57,831</b>	<b>28,590</b>
Accumulated Surplus at beginning of year	61,439	61,439	32,849
Accumulated Surplus at end of year	<b>61,440</b>	<b>119,270</b>	<b>61,439</b>

---

---

*\* See notes to Forms 1 and 2 on page 7 and 8.*

**Regional Consortium**  
**Statement of Financial Position**  
**As at June 30, 2025 (in dollars)**

CONSORTIUM NAME:	Central Alberta Regional Consortium	
	June 30, 2025	June 30, 2024
<b>ASSETS</b>		
Cash in Bank and Temporary Investments	207,901	202,342
Accounts Receivable (Note 11):		
Province of Alberta		
Alberta school jurisdictions		
Other	97	9,589
Prepaid Expenses (e.g. deposits for future programming)	20,120	9,497
Other assets	2,608	3,055
<b>TOTAL ASSETS</b>	<b>242,630</b>	<b>224,483</b>
<b>LIABILITIES</b>		
Accounts payable (Note 12)	22,521	20,676
Accrued liabilities (Note 12)		
Deferred Revenue:		
Conditional Grants:		
Provincial Programs (Schedule 3)	-	30,062
Regional Programs (Schedule 3)	96,989	78,174
Prepaid registration (Note 13)	3,850	62,760
Other:		
(Specify)		
(Specify)		
<b>Total Deferred Revenue</b>	<b>100,839</b>	<b>170,996</b>
<b>TOTAL LIABILITIES</b>	<b>123,360</b>	<b>191,672</b>
<b>ACCUMULATED SURPLUS</b>		
Unrestricted Funds (Note 14)	57,831	2,023
Operating Reserves (Note 15)	61,439	30,768
Capital Reserves (Note 16)		
<b>TOTAL ACCUMULATED SURPLUS (Note 17)</b>	<b>119,270</b>	<b>32,791</b>
<b>TOTAL LIABILITIES AND ACCUMULATED SURPLUS</b>	<b>242,630</b>	<b>224,463</b>

**Schedule 1 (Note 5, Note 10)**  
**Conditional Grant Program Costs and Net Grants Revenue**  
**For the Year Ended June 30, 2025 (in dollars)**

CONSORTIUM NAME:

Central Alberta Regional Consortium

2024/25					
	Cost of Delivering Programs (Note 7)	+	Cost of Delivering Programs (Note 7)	-	DEDUCT:
	Allocated (Note 18)		Incremental (Note 19)		Program Registration Fees Note (a)
<b>Conditional Grant Programs:</b>					
<b>Provincial Programs</b>					
(Specify)					
<b>Total:</b>	-		-		-
<b>Regional Programs</b>					
Curriculum Implementation	379,425			285,066	2,630
OLEP Funding	10,209			10,209	-
(Specify)					
<b>Total:</b>	389,634		-	295,276	2,630
<b>Notes to Schedule 1:</b>					
a. Registration Fees are to be applied to the costs of delivering conditional programs and must be net of registration refunds.					



**Schedule 2**  
**Conditional Grant Transfers - (Provincial) to Other Consortia: Note 9**  
**For the Year Ended June 30, 2025 (in dollars)**

**CONSORTIUM NAME:**

Central Alberta Regional Consortium

		<b>Amount Transferred 2024/25</b>	
			<b>Note (b)</b>
<b>(Specify Program)</b> (Specify Consortium) (Specify Consortium) (Specify Consortium)			
<b>Program Total</b>	<b>(Specify Program)</b>		-
<b>(Specify Program)</b> (Specify Consortium) (Specify Consortium)			
<b>Program Total</b>	<b>(Specify Program)</b>		-
<b>(Specify Program)</b> (Specify Consortium) (Specify Consortium)			
<b>Program Total</b>	<b>(Specify Program)</b>		-
<b>(Specify Program)</b> (Specify Consortium) (Specify Consortium)			
<b>Program Total</b>	<b>(Specify Program)</b>		-
<b>(Specify Program)</b> (Specify Consortium) (Specify Consortium)			
<b>Program Total</b>	<b>(Specify Program)</b>		-
<b>Total transfers to Other Consortia</b>			-

---

**Notes to Schedule 2:**

- a. Excluding payments for cost recoveries. Include cost recoveries in *Program Delivery Costs* on page 1.
- b. Program Totals are reported in Schedule 3 and are deducted in arriving at *Deferred Revenue: Conditional Grants* on page 2 and Schedule 3.

**Schedule 3**  
**Conditional Grant Program Deferred Revenue**  
**For the Year Ended June 30, 2025 (in dollars)**

CONSORTIUM NAME:	Central Alberta Regional Consortium					
	2024/25					
	Deferred Revenue from Previous Year Note (a)	+ ADD: Conditional funds invoiced to other Consortia	+ ADD: Current Year Receipts and Transfers-In Note (b)	- DEDUCT: Conditional Grant Transfers to Other Consortia (Schedule 2)	- DEDUCT: Net Conditional Grant Revenue Note (c) (Schedule 1 and Page 1)	Deferred Revenue: Conditional Grants Note (d) (Page 2)
<b>Conditional Grant Programs: Note (e)</b>						
<b>Provincial Programs</b>						
(Specify)					-	-
(Specify)					-	-
<b>Total:</b>	-	-	-	-	-	-
<b>Regional Programs</b>						
Curriculum Implementation			379,425		282,436	96,989
French Language Education Program			10,209		10,209	-
(Specify)					-	-
(Specify)					-	-
<b>Total:</b>	-	-	389,634	-	292,645	96,989

**Notes to Schedule 3:**

- a. Total will agree to Page 2 *Deferred Revenue: Conditional Grants* for the previous year and the previous year's Deferred Revenue Schedule.
- b. Where necessary, the Alberta Education conditional grant manager should be contacted for approval to transfer deferred revenue from the original approved program to another program. The transfer in (and out-a negative number) should be recorded in this column on the appropriate program lines. Current year receipts include conditional program amounts transferred in from other Consortia.
- c. Net Conditional Grant Revenue will correspond to Schedule 1 and Page 1.
- d. Deferred revenue represents unexpended funds that will be expended on programs or transferred to other consortia next year.
- e. Conditional Grant Program names should match Schedule 1.

**Schedule 4**  
**Cost Recovery Programs - Revenues and Costs: Note 3**  
**For the Year Ended June 30, 2025 (in dollars)**

CONSORTIUM NAME:	Central Alberta Regional Consortium			
<i>Program:</i>	Registration Fees	Other Fees	Costs (Note 18, Note 19)	Annual Surplus
	2024/25	2024/25	2024/25	2024/25
Rural Education Symposium		11,273	2,327	8,947
Other Non grant funded programming (See list below)	76,190		27,719	48,471
Level B Assessment				-
				-
				-
				-
				-
				-
				-
				-
<b>Program Total</b>	<b>76,190</b>	<b>11,273</b>	<b>30,046</b>	<b>57,418</b>

**Notes to Schedule 4:**

- a. Includes payments for grants held by other Consortia. Cost Recovery Expenses are included in the Cost of Delivering Conditional Programs in schedule 1.



**Certification of  
Regional Consortium Financial Statements  
For the Year Ended June 30, 2025 (in dollars)**

**CONSORTIUM NAME:** **Central Alberta Regional Consortium**

I certify that to the best of my knowledge, the information provided in the attached statements, notes and schedules is correct.

  
Consortium  
Oct 7, 2025  
Date

  
Financial Coordinator (Signature)  
Oct 6 2025  
Date

**NOTES TO FORMS 1, 2 AND SCHEDULES**

- Note 1** Management and Infrastructure grant from Alberta Education (total amount received for the year).
- Note 2** Alberta Education pays consortia for services provided under certain contracts/agreements.
- Note 3** E.g. grants and subsidies from private partnerships (e.g. Shaw).
- Note 4** Funding from other provincial government departments or the Federal government; bank interest, conference and cost recovery program registration and other cost recovery revenue, and operational fees recovered from other consortia.
- Note 5** Cost Recovery Programs are Programs that are not supported through Conditional Grants. Such programs are funded through provincial or regional registration fees and other fees.
- Note 6** Costs of operating and maintaining the consortium office.
- Note 7** Including Office Staff (Executive Director, Executive Assistant and other office staff). Fixed overheads include office space, utilities, and office supplies. These are indirect costs that benefit all programs. Where Office Staff work on a particular program or, for example where leased space is used to deliver programs, these costs should be allocated to programs. Purchases for equipment used primarily for office overhead (e.g. photocopiers), some of which should be allocated to programs (See Note 18), should also be charged to management and infrastructure expense.
- Note 8** Including meeting fees, supplies, travel and subsistence and board development.

- Note 9** ENTER AS POSITIVE: Program cost allocations are M&I (Head Office) expenses that have been charged to conditional grant or cost recovery programs because the program benefited directly from M&I employee time or other overheads. (Where M&I expenses benefit all or many programs equally (indirect benefit) these costs should not be allocated to programs). The entry to charge M&I expenses to programs is Dr. Program costs (by program); Cr. Program cost allocations. This method will leave all M&I expenses, whether allocated or not, on the Note 7 expense line. It is hoped that "Net Management & Infrastructure" expenses (i.e. net of program cost allocations) will be less than or approximately equal to the M&I grant from Education.
- Note 10** Program delivery costs include part-time staff and contracted coordinators or consultants (e.g. program host, presenters, registration staff), and other direct costs including materials, site, audio-visual, catering, leased space, equipment used primarily for conditional programs, etc. Equipment costs attributed to more than one program (e.g. video conferencing) should be allocated to programs proportionate to other program costs. These are direct costs that can be attributed to programs. These costs do not include amounts transferred to other consortia, but do include costs invoiced to other consortia.
- Note 11** Amounts owed to the consortium at the end of the year.
- Note 12** Unpaid balances pertaining to the year. E.g. Unpaid wages, vacation pay.
- Note 13** Pertaining to programming planned for subsequent year(s).
- Note 14** Unrestricted Funds represent the net assets (total assets minus total liabilities) less any operating or capital reserves for earmarked programming.
- Note 15** Funds earmarked for future operations or programming.
- Note 16** Capital Reserves represents the net assets restricted for future capital expenditures.
- Note 17** Total Accumulated Surplus is the total of operating and capital reserves and unrestricted funds.
- Note 18** Allocated costs are M&I costs that directly benefit a specific conditional grant or cost recovery program controlled by the consortium and that have been credited to Program Cost Allocations (see Note 9). Allocated costs are funded by registration fees, conditional grants, or other cost recovery fees.
- Note 19** Incremental costs are out-of-pocket expenses attributable to specific programs controlled by the consortium, also funded by registration fees, conditional grants or other cost recovery fees. They include costs incurred by participating consortia and reimbursed to them. These other consortia net their reimbursement against their initial expense, thereby zeroing out the expense. This eliminates the duplication of expenses. Where other consortia bill an administration fee in addition to their out-of-pocket costs, miscellaneous revenue should be credited with that portion of the reimbursement.

**Regional Consortium  
Statement of Revenues and Expenses  
For the Year Ended June 30, 2025 (in dollars)**

CONSORTIUM NAME:	Consortium Provincial Francophone pour le Perfectionnement Professionnel (CPFPP)		
	Budget 2024/25	Actual 2024/25	Actual 2023/24
<b>REVENUES</b>			
<b>Alberta Education:</b>			
Management & Infrastructure (Note 1)*	191 987	191 987	191 987
Net Conditional Grant Revenues:			
Provincial Programs (Schedule 1)	461 275	460 775	310 165
Regional Programs (Schedule 1)		-	
Fee For Service Contracts (Note 2)			
Other Alberta Education			
<b>Total Alberta Education</b>	<b>653 262</b>	<b>652 762</b>	<b>502 152</b>
<b>Other Revenue:</b>			
Conditional Program Registration Fees:			
Provincial Programs (Schedule 1)	8 000	4 225	7 940
Regional Programs (Schedule 1)		-	
Grants - Non government sources (Note 3)			
Cost Recovery Programs: (Note 5)			
Registration Fees (Schedule 4)		-	
Other fees (Schedule 4)		-	
Other (Note 4):			
Contribution FCSFA	75 000	75 000	75 000
Contribution FCSFA	60 000	60 000	60 000
Other: interests, fee for service	25 000	27 863	2 449
<b>TOTAL REVENUES</b>	<b>821 262</b>	<b>819 850</b>	<b>647 541</b>
<b>EXPENSES</b>			
<b>Management &amp; Infrastructure (Note 6):</b>			
Salaries, Wages, Benefits, Contracts and other fixed overheads (Note 7)	295 384	309 762	320 193
Board expenses (Note 8)			
Less: Program Cost Allocations (Note 9)	93 700	138 920	26 023
Net Management & Infrastructure expenses (Note 9)	201 684	170 842	294 170
<b>Program Delivery Costs (Note 10):</b>			
Conditional programs:			
Provincial Programs (Schedule 1)	469 275	465 000	318 105
Regional Programs (Schedule 1)		-	
Cost Recovery Programs (Schedule 4)		-	
Other:			
Fee for Service Contracts			
Accounting and Audit Fees			
Contribution FCSFA	75 000	75 000	75 000
Contribution FCSFA	60 000	60 000	60 000
(Specify)			
<b>TOTAL EXPENSES</b>	<b>805 959</b>	<b>770 841</b>	<b>747 275</b>
<b>ANNUAL SURPLUS (DEFICIT)</b>	<b>15 303</b>	<b>49 009</b>	<b>(99 734)</b>
Accumulated Surplus at beginning of year	99 768	34	99 768
Accumulated Surplus at end of year	<b>115 071</b>	<b>49 043</b>	<b>34</b>

\* See notes to Forms 1 and 2 on page 7 and 8.

Regional Consortium  
 Statement of Financial Position  
 As at June 30, 2025 (in dollars)

 CONSORTIUM NAME: **Alberta Provincial Francophone pour le Perfectionnement Professionnel (CIPFP)**

	June 30, 2025	June 30, 2024
<b>ASSETS</b>		
Cash in Bank and Temporary Investments	78 241	84 088
Accounts Receivable ( <b>Note 11</b> ):		
Province of Alberta		
Alberta school jurisdictions	5 771	4 767
Other	2 792	10 499
Prepaid Expenses (e.g. deposits for future programming)	9 588	14 502
Other assets	5 974	
<b>TOTAL ASSETS</b>	<b>102 367</b>	<b>113 856</b>
<b>LIABILITIES</b>		
Accounts payable ( <b>Note 12</b> )	51 034	94 924
Accrued liabilities ( <b>Note 12</b> )		21 959
Deferred Revenue:		
Conditional Grants:		
Provincial Programs ( <b>Schedule 3</b> )	2 350	(3 000)
Regional Programs ( <b>Schedule 3</b> )	-	
Prepaid registration ( <b>Note 13</b> )		
Other:		
(Specify)		
(Specify)		
<b>Total Deferred Revenue</b>	<b>2 350</b>	<b>(3 000)</b>
<b>TOTAL LIABILITIES</b>	<b>53 384</b>	<b>113 883</b>
<b>ACCUMULATED SURPLUS</b>		
Unrestricted Funds ( <b>Note 14</b> )	(26)	99 768
Operating Reserves ( <b>Note 15</b> )	49 009	(99 794)
Capital Reserves ( <b>Note 16</b> )		
<b>TOTAL ACCUMULATED SURPLUS (Note 17)</b>	<b>48 982</b>	<b>(26)</b>
<b>TOTAL LIABILITIES AND ACCUMULATED SURPLUS</b>	<b>102 367</b>	<b>113 856</b>
		(0)

**Schedule 1 (Note 5, Note 10)**  
**Conditional Grant Program Costs and Net Grants Revenue**  
**For the Year Ended June 30, 2025 (in dollars)**

CONSORTIUM NAME:

Consortium Provincial Francophone pour le Perfectionnement Professionnel (CPFPP)

2024/25

	Cost of Delivering Programs (Note 7)	+	Cost of Delivering Programs (Note 7)	=	Total Cost of Delivering Programs	-	DEDUCT: Registration Fees Note (a)	=	Net Conditional Grant Revenue
	Allocated (Note 18)		Incremental (Note 19)						
<b>Conditional Grant Programs:</b>									
<b>Provincial Programs</b>									
FPPP	144 515				144 515		3 775		140 740
OLEP	320 485				320 485		450		320 035
(Specify)									
(Specify)									
(Specify)									
(Specify)									
(Specify)									
(Specify)									
(Specify)									
(Specify)									
(Specify)									
(Specify)									
(Specify)									
(Specify)									
(Specify)									
(Specify)									
(Specify)									
(Specify)									
(Specify)									
(Specify)									
(Specify)									
<b>Total:</b>	<b>465 000</b>		-		<b>465 000</b>		<b>4 225</b>		<b>460 775</b>
<b>Regional Programs</b>									
(Specify)									
(Specify)									
(Specify)									
(Specify)									
(Specify)									
(Specify)									
(Specify)									
(Specify)									
(Specify)									
<b>Total:</b>	<b>-</b>		-		<b>-</b>		<b>-</b>		<b>-</b>

**Notes to Schedule 1:**

a. Registration Fees are to be applied to the costs of delivering conditional programs and must be net of registration refunds.

**Schedule 2**  
**Conditional Grant Transfers - (Provincial) to Other Consortia: Note 9**  
**For the Year Ended June 30, 2025 (in dollars)**

**CONSORTIUM NAME:** Consortium Provincial Francophone pour le Perfectionnement Professionnel (CPFPP)

		Amount Transferred 2024/25	
			Note (b)
<b>(Specify Program)</b>			
(Specify Consortium)			
<b>Program Total</b>	<b>(Specify Program)</b>		
<b>(Specify Program)</b>			
(Specify Consortium)			
(Specify Consortium)			
(Specify Consortium)			
<b>Program Total</b>	<b>(Specify Program)</b>		
<b>(Specify Program)</b>			
(Specify Consortium)			
(Specify Consortium)			
(Specify Consortium)			
<b>Program Total</b>	<b>(Specify Program)</b>		
<b>(Specify Program)</b>			
(Specify Consortium)			
(Specify Consortium)			
(Specify Consortium)			
<b>Program Total</b>	<b>(Specify Program)</b>		
<b>(Specify Program)</b>			
(Specify Consortium)			
(Specify Consortium)			
<b>Program Total</b>	<b>(Specify Program)</b>		
<b>Total transfers to Other Consortia</b>			

**Notes to Schedule 2:**

- Excluding payments for cost recoveries. Include cost recoveries in *Program Delivery Costs* on page 1.
- Program Totals are reported in Schedule 3 and are deducted in arriving at *Deferred Revenue: Conditional Grants* on page 2 and Schedule 3.

**Schedule 3**  
**Conditional Grant Program Deferred Revenue**  
**For the Year Ended June 30, 2025 (in dollars)**

CONSORTIUM NAME:

Consortium Provincial Francophone pour le Perfectionnement Professionnel (CPFPP)

2024/25

	Deferred Revenue from Year Note (a)	+ ADD: Conditional funds invoiced to other Consortia	+ ADD: Current Year Receipts and Transfers-In Note (b)	- DEDUCT: Conditional Grant Transfers to Other Consortia (Schedule 2)	- DEDUCT: Net Conditional Grant Revenue Note (c) (Schedule 1 and Page 1)	= Deferred Revenue: Conditional Grants Note (d) (Page 2)
<b>Conditional Grant Programs: Note (e)</b>						
<b>Provincial Programs</b>						
FPFP	(3 000)		240 825		140 740	97 085
OLEP			225 300		320 035	(94 735)
(Specify)					-	-
(Specify)					-	-
(Specify)					-	-
(Specify)					-	-
(Specify)					-	-
(Specify)					-	-
(Specify)					-	-
(Specify)					-	-
(Specify)					-	-
(Specify)					-	-
(Specify)					-	-
(Specify)					-	-
(Specify)					-	-
(Specify)					-	-
(Specify)					-	-
<b>Total:</b>	<b>(3 000)</b>	<b>-</b>	<b>466 125</b>	<b>-</b>	<b>460 775</b>	<b>2 350</b>
<b>Regional Programs</b>						
(Specify)					-	-
(Specify)					-	-
(Specify)					-	-
(Specify)					-	-
(Specify)					-	-
(Specify)					-	-
(Specify)					-	-
(Specify)					-	-
<b>Total:</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**Notes to Schedule 3:**

- a. Total will agree to Page 2 *Deferred Revenue: Conditional Grants* for the previous year and the previous year's Deferred Revenue Schedule.
- b. Where necessary, the Alberta Education conditional grant manager should be contacted for approval to transfer deferred revenue from the original approved program to another program. The transfer in (and out-a negative number) should be recorded in this column on the appropriate program lines. Current year receipts include conditional program amounts transferred in from other Consortia.
- c. Net Conditional Grant Revenue will correspond to Schedule 1 and Page 1.
- d. Deferred revenue represents unexpended funds that will be expended on programs or transferred to other consortia next year.
- e. Conditional Grant Program names should match Schedule 1.



**Schedule 4**  
**Cost Recovery Programs - Revenues and Costs: Note 3**  
**For the Year Ended June 30, 2025 (in dollars)**

---

**CONSORTIUM NAME:**

Consortium Provincial Francophone pour le Perfectionnement Professionnel (CPFPP)

### Program Total

## **Notes to Schedule 4:**

- a. Includes payments for grants held by other Consortia. Cost Recovery Expenses are included in the Cost of Delivering Conditional Programs in schedule 1.

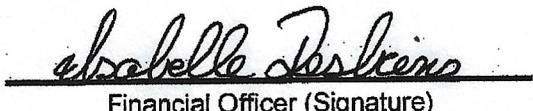


**Certification of  
Regional Consortium Financial Statements  
For the Year Ended June 30, 2025 (in dollars)**

**CONSORTIUM NAME:** \_\_\_\_\_ **Professional (CPFPP)** \_\_\_\_\_

I certify that to the best of my knowledge, the information provided in the attached statements, notes and schedules is correct.

  
Chair of Consortium (Signature)  
Oct. 15, 2025  
Date

  
Financial Officer (Signature)  
Oct. 15, 2025  
Date

**NOTES TO FORMS 1, 2 AND SCHEDULES**

- Note 1** Management and Infrastructure grant from Alberta Education (total amount received for the year).
- Note 2** Alberta Education pays consortia for services provided under certain contracts/agreements.
- Note 3** E.g. grants and subsidies from private partnerships (e.g. Shaw).
- Note 4** Funding from other provincial government departments or the Federal government; bank interest, conference and cost recovery program registration and other cost recovery revenue, and operational fees recovered from other consortia.
- Note 5** Cost Recovery Programs are Programs that are not supported through Conditional Grants. Such programs are funded through provincial or regional registration fees and other fees.
- Note 6** Costs of operating and maintaining the consortium office.
- Note 7** Including Office Staff (Executive Director, Executive Assistant and other office staff). Fixed overheads include office space, utilities, and office supplies. These are indirect costs that benefit all programs. Where Office Staff work on a particular program or, for example where leased space is used to deliver programs, these costs should be allocated to programs. Purchases for equipment used primarily for office overhead (e.g. photocopiers), some of which should be allocated to programs (See Note 18), should also be charged to management and infrastructure expense.
- Note 8** Including meeting fees, supplies, travel and subsistence and board development.

- Note 9** ENTER AS POSITIVE: Program cost allocations are M&I (Head Office) expenses that have been charged to conditional grant or cost recovery programs because the program benefited directly from M&I employee time or other overheads. (Where M&I expenses benefit all or many programs equally (indirect benefit) these costs should not be allocated to programs). The entry to charge M&I expenses to programs is Dr. Program costs (by program); Cr. Program cost allocations. This method will leave all M&I expenses, whether allocated or not, on the Note 7 expense line. It is hoped that "Net Management & Infrastructure" expenses (i.e. net of program cost allocations) will be less than or approximately equal to the M&I grant from Education.
- Note 10** Program delivery costs include part-time staff and contracted coordinators or consultants (e.g. program host, presenters, registration staff), and other direct costs including materials, site, audio-visual, catering, leased space, equipment used primarily for conditional programs, etc. Equipment costs attributed to more than one program (e.g. video conferencing) should be allocated to programs proportionate to other program costs. These are direct costs that can be attributed to programs. These costs do not include amounts transferred to other consortia, but do include costs invoiced to other consortia.
- Note 11** Amounts owed to the consortium at the end of the year.
- Note 12** Unpaid balances pertaining to the year. E.g. Unpaid wages, vacation pay.
- Note 13** Pertaining to programming planned for subsequent year(s).
- Note 14** Unrestricted Funds represent the net assets (total assets minus total liabilities) less any operating or capital reserves for earmarked programming.
- Note 15** Funds earmarked for future operations or programming.
- Note 16** Capital Reserves represents the net assets restricted for future capital expenditures.
- Note 17** Total Accumulated Surplus is the total of operating and capital reserves and unrestricted funds.
- Note 18** Allocated costs are M&I costs that directly benefit a specific conditional grant or cost recovery program controlled by the consortium and that have been credited to Program Cost Allocations (see Note 9). Allocated costs are funded by registration fees, conditional grants, or other cost recovery fees.
- Note 19** Incremental costs are out-of-pocket expenses attributable to specific programs controlled by the consortium, also funded by registration fees, conditional grants or other cost recovery fees. They include costs incurred by participating consortia and reimbursed to them. These other consortia net their reimbursement against their initial expense, thereby zeroing out the expense. This eliminates the duplication of expenses. Where other consortia bill an administration fee in addition to their out-of-pocket costs, miscellaneous revenue should be credited with that portion of the reimbursement.

**Regional Consortium  
Statement of Revenues and Expenses  
For the Year Ended June 30, 2025 (in dollars)**

**CONSORTIUM NAME:**
**The Consortium: Edmonton Office**

	Budget 2024/25	Actual 2024/25	Actual 2023/24
--	-------------------	-------------------	-------------------

**REVENUES**

<b>Alberta Education:</b>			
Management & Infrastructure (Note 1)*	191,987	191,987	191,987
Net Conditional Grant Revenues:			
Provincial Programs (Schedule 1)	725,975	474,471	749,004
Regional Programs (Schedule 1)	10,000		
Fee For Service Contracts (Note 2)	12,000		
Other Alberta Education	939,962	666,458	940,991
<b>Total Alberta Education</b>			
<b>Other Revenue:</b>			
Conditional Program Registration Fees:			
Provincial Programs (Schedule 1)	16,295	84,246	
Regional Programs (Schedule 1)	238,953	218,888	
Grants - Non government sources (Note 3)	4.500	60,000	
Cost Recovery Programs: (Note 5)			
Registration Fees (Schedule 4)	34,389		
Other fees (Schedule 4)	414		
Other (Note 4):			
Transfer from Surplus	Transfer from Other consortia	34,389	
Interest	414	60,000	
<b>TOTAL REVENUES</b>	939,962	926,619	1,338,514

**EXPENSES**

<b>Management &amp; Infrastructure (Note 6):</b>			
Salaries, Wages, Benefits, Contracts and other fixed overheads (Note 7)	282,608	257,560	412,828
Board expenses (Note 8)	8,000	3,585	5,705
Less: Program Cost Allocations (Note 9)	69,034	74,687	
Net Management & Infrastructure expenses (Note 9)	290,608	192,111	343,846
<b>Program Delivery Costs (Note 10):</b>			
Conditional programs:			
Provincial Programs (Schedule 1)	649,304	490,766	833,250
Regional Programs (Schedule 1)	171,793	158,577	
Cost Recovery Programs (Schedule 4)			
Other:			
Fee for Service Contracts			
Accounting and Audit Fees			
(Specify)			
(Specify)			
(Specify)			
<b>TOTAL EXPENSES</b>	939,912	854,669	1,335,673
<b>ANNUAL SURPLUS (DEFICIT)</b>	-	71,950	2,841
Accumulated Surplus at beginning of year	2,841	2,841	
Accumulated Surplus at end of year	2,841	74,791	2,841

\* See notes to Forms 1 and 2 on page 7 and 8.

**Regional Consortium  
Statement of Financial Position  
As at June 30, 2025 (in dollars)**

CONSORTIUM NAME:	The Consortium: Edmonton Office	
	June 30, 2025	June 30, 2024
<b>ASSETS</b>		
Cash in Bank and Temporary Investments	263,249	164,009
Accounts Receivable (Note 11):		
Province of Alberta		
Alberta school jurisdictions	39,539	43,429
Other		7,503
Prepaid Expenses (e.g. deposits for future programming)	44,428	80,724
Other assets	8,002	2,868
<b>TOTAL ASSETS</b>	<b>355,217</b>	<b>298,533</b>
<b>LIABILITIES</b>		
Accounts payable (Note 12)	3,188	154,767
Accrued liabilities (Note 12)		
Deferred Revenue:		
Conditional Grants:		
Provincial Programs (Schedule 3)	-	
Regional Programs (Schedule 3)	260,489	
Prepaid registration (Note 13)	16,750	140,925
Other:		
(Specify)		
(Specify)		
<b>Total Deferred Revenue</b>	<b>277,239</b>	<b>140,925</b>
<b>TOTAL LIABILITIES</b>	<b>280,426</b>	<b>295,692</b>
<b>ACCUMULATED SURPLUS</b>		
Unrestricted Funds (Note 14)	2,841	2,841
Operating Reserves (Note 15)	71,950	
Capital Reserves (Note 16)		
<b>TOTAL ACCUMULATED SURPLUS (Note 17)</b>	<b>74,790</b>	<b>2,841</b>
<b>TOTAL LIABILITIES AND ACCUMULATED SURPLUS</b>	<b>355,217</b>	<b>298,533</b>



**Schedule 1 (Note 5, Note 10)**  
**Conditional Grant Program Costs and Net Grants Revenue**  
**For the Year Ended June 30, 2025 (in dollars)**

**Notes to Schedule 1:**  
a. Registration Fees are to be applied to the costs of delivering conditional outcomes and must be net of registration refunds.

### Notes

**Schedule 2**  
**Conditional Grant Transfers - (Provincial) to Other Consortia: Note 9**  
**For the Year Ended June 30, 2025 (in dollars)**

**CONSORTIUM NAME:** The Consortium: Edmonton Office

		Amount Transferred 2024/25	Note (b)
<b>CPFPP</b>			
CI support as per ED of APLC (translations)		(10,000)	
(Specify Consortium)			
(Specify Consortium)			
<b>Program Total</b>	<b>CPFPP</b>	(10,000)	
<b>(Specify Program)</b>			
(Specify Consortium)			
(Specify Consortium)			
(Specify Consortium)			
<b>Program Total</b>	<b>(Specify Program)</b>	-	
<b>(Specify Program)</b>			
(Specify Consortium)			
(Specify Consortium)			
<b>Program Total</b>	<b>(Specify Program)</b>	-	
<b>(Specify Program)</b>			
(Specify Consortium)			
(Specify Consortium)			
(Specify Consortium)			
<b>Program Total</b>	<b>(Specify Program)</b>	-	
<b>(Specify Program)</b>			
(Specify Consortium)			
(Specify Consortium)			
<b>Program Total</b>	<b>(Specify Program)</b>	-	
<b>Total transfers to Other Consortia</b>		(10,000)	

**Notes to Schedule 2:**

- Excluding payments for cost recoveries. Include cost recoveries in *Program Delivery Costs* on page 1.
- Program Totals are reported in Schedule 3 and are deducted in arriving at *Deferred Revenue: Conditional Grants* on page 2 and Schedule 3.

**Schedule 3**  
**Conditional Grant Program Deferred Revenue**  
**For the Year Ended June 30, 2025 (in dollars)**

**CONSORTIUM NAME:**

The Consortium: Edmonton Office

2024/25

		DEDUCT:			DEDUCT:		
		ADD: + Conditional funds invoiced to other Consortia	ADD: + Current Year Receipts and Transfers-In	Conditional Grant	- Transfers to Other Consortia	Net Conditional Grant	= Revenue Note (c) (Schedule 1 and Page 1)
Deferred Revenue from Previous Year	Note (a)						
Conditional Grant Programs: Note (e)							
Provincial Programs	(Specify) (Specify)						
Total:							
Regional Programs							
Curriculum Implementation	(Specify) (Specify)						
OLEP French Language	(Specify) (Specify)						
Total:							
		725,925	10,000	455,436	260,489		
		19,035		19,035	(0)		
		744,960	10,000	474,471	260,489		

**Notes to Schedule 3:**

- Total will agree to Page 2 **Deferred Revenue: Conditional Grants** for the previous year and the previous year's **Deferred Revenue Schedule**.
- Where necessary, the Alberta Education conditional grant manager should be contacted for approval to transfer deferred revenue from the original approved program to another program. The transfer in (and out-a negative number) should be recorded in this column on the appropriate program lines. Current year receipts include conditional program amounts transferred in from other Consortia.
- Net Conditional Grant Revenue will correspond to Schedule 1 and Page 1.
- Deferred revenue represents unexpended funds that will be expended on programs or transferred to other consortia next year.
- Conditional Grant Program names should match Schedule 1.



Government

**CONSORTIUM NAME:**

**Schedule 4**

**Cost Recovery Programs - Revenues and Costs: Note 3**

**For the Year Ended June 30, 2025 (in dollars)**

---

**Notes to Schedule 4:**

- a. Includes payments for grants held by other Consortia. Cost Recovery Expenses are included in the Cost of Delivering Conditional Programs in schedule 1.



**Certification of  
Regional Consortium Financial Statements  
For the Year Ended June 30, 2025 (in dollars)**

**CONSORTIUM NAME:** The Consortium: Edmonton Office

I certify that to the best of my knowledge, the information provided in the attached statements, notes and schedules is correct.

J. Watkinson

Chair of Consortium (Signature)

September 8, 2025

Date

Hannah L. Severson

Financial Coordinator (Signature)

Sept 8/2025

Date

**NOTES TO FORMS 1, 2 AND SCHEDULES**

- Note 1** Management and Infrastructure grant from Alberta Education (total amount received for the year).
- Note 2** Alberta Education pays consortia for services provided under certain contracts/agreements.
- Note 3** E.g. grants and subsidies from private partnerships (e.g. Shaw).
- Note 4** Funding from other provincial government departments or the Federal government; bank interest, conference and cost recovery program registration and other cost recovery revenue, and operational fees recovered from other consortia.
- Note 5** Cost Recovery Programs are Programs that are not supported through Conditional Grants. Such programs are funded through provincial or regional registration fees and other fees.
- Note 6** Costs of operating and maintaining the consortium office.
- Note 7** Including Office Staff (Executive Director, Executive Assistant and other office staff). Fixed overheads include office space, utilities, and office supplies. These are indirect costs that benefit all programs. Where Office Staff work on a particular program or, for example where leased space is used to deliver programs, these costs should be allocated to programs. Purchases for equipment used primarily for office overhead (e.g. photocopiers), some of which should be allocated to programs (See Note 18), should also be charged to management and infrastructure expense.
- Note 8** Including meeting fees, supplies, travel and subsistence and board development.

**Note 9** ENTER AS POSITIVE: Program cost allocations are M&I (Head Office) expenses that have been charged to conditional grant or cost recovery programs because the program benefited directly from M&I employee time or other overheads. (Where M&I expenses benefit all or many programs equally (indirect benefit) these costs should not be allocated to programs). The entry to charge M&I expenses to programs is Dr. Program costs (by program); Cr. Program cost allocations. This method will leave all M&I expenses, whether allocated or not, on the Note 7 expense line. It is hoped that "Net Management & Infrastructure" expenses (i.e. net of program cost allocations) will be less than or approximately equal to the M&I grant from Education.

**Note 10** Program delivery costs include part-time staff and contracted coordinators or consultants (e.g. program host, presenters, registration staff), and other direct costs including materials, site, audio-visual, catering, leased space, equipment used primarily for conditional programs, etc. Equipment costs attributed to more than one program (e.g. video conferencing) should be allocated to programs proportionate to other program costs. These are direct costs that can be attributed to programs. These costs do not include amounts transferred to other consortia, but do include costs invoiced to other consortia.

**Note 11** Amounts owed to the consortium at the end of the year.

**Note 12** Unpaid balances pertaining to the year. E.g. Unpaid wages, vacation pay.

**Note 13** Pertaining to programming planned for subsequent year(s).

**Note 14** Unrestricted Funds represent the net assets (total assets minus total liabilities) less any operating or capital reserves for earmarked programming.

**Note 15** Funds earmarked for future operations or programming.

**Note 16** Capital Reserves represents the net assets restricted for future capital expenditures.

**Note 17** Total Accumulated Surplus is the total of operating and capital reserves and unrestricted funds.

**Note 18** Allocated costs are M&I costs that directly benefit a specific conditional grant or cost recovery program controlled by the consortium and that have been credited to Program Cost Allocations (see Note 9). Allocated costs are funded by registration fees, conditional grants, or other cost recovery fees.

**Note 19** Incremental costs are out-of-pocket expenses attributable to specific programs controlled by the consortium, also funded by registration fees, conditional grants or other cost recovery fees. They include costs incurred by participating consortia and reimbursed to them. These other consortia net their reimbursement against their initial expense, thereby zeroing out the expense. This eliminates the duplication of expenses. Where other consortia bill an administration fee in addition to their out-of-pocket costs, miscellaneous revenue should be credited with that portion of the reimbursement.

**Regional Consortium  
Statement of Revenues and Expenses  
For the Year Ended June 30, 2025 (in dollars)**

CONSORTIUM NAME:	LEARNING NETWORK		
	Budget 2024/25	Actual 2024/25	Actual 2023/24
<b>REVENUES</b>			
<b>Alberta Education:</b>			
Management & Infrastructure ( <b>Note 1</b> )*	191,987	191,987	191,987
Net Conditional Grant Revenues:			
Provincial Programs ( <b>Schedule 1</b> )	302,700	302,700	302,700
Regional Programs ( <b>Schedule 1</b> )		-	
Fee For Service Contracts ( <b>Note 2</b> )			
Other Alberta Education			
<b>Total Alberta Education</b>	<b>494,687</b>	<b>494,687</b>	<b>494,687</b>
<b>Other Revenue:</b>			
Conditional Program Registration Fees:			
Provincial Programs ( <b>Schedule 1</b> )	90,000	11,540	69,825
Regional Programs ( <b>Schedule 1</b> )		-	
Grants - Non government sources ( <b>Note 3</b> )			
Cost Recovery Programs: ( <b>Note 5</b> )			
Registration Fees ( <b>Schedule 4</b> )	20,000	23,260	42,655
Other fees ( <b>Schedule 4</b> )	56,467	5,135	4,862
Other ( <b>Note 4</b> ):			
Administrative Fees	10,000	4,160	4,210
Interest	400	3,108	4,417
(Specify)			
<b>TOTAL REVENUES</b>	<b>671,554</b>	<b>541,890</b>	<b>620,656</b>
<b>EXPENSES</b>			
<b>Management &amp; Infrastructure (<b>Note 6</b>):</b>			
Salaries, Wages, Benefits, Contracts and other fixed overheads ( <b>Note 7</b> )	335,370	290,495	274,696
Board expenses ( <b>Note 8</b> )	62,013	55,483	46,211
Less: Program Cost Allocations ( <b>Note 9</b> )		93,546	56,740
Net Management & Infrastructure expenses ( <b>Note 9</b> )	397,383	252,432	264,167
<b>Program Delivery Costs (<b>Note 10</b>):</b>			
Conditional programs:			
Provincial Programs ( <b>Schedule 1</b> )	300,000	314,240	372,525
Regional Programs ( <b>Schedule 1</b> )		-	
Cost Recovery Programs ( <b>Schedule 4</b> )		32,407	37,554
Other:			
Fee for Service Contracts			
Accounting and Audit Fees	9,000	7,196	6,707
(Specify)			
(Specify)			
(Specify)			
<b>TOTAL EXPENSES</b>	<b>706,383</b>	<b>606,275</b>	<b>680,953</b>
<b>ANNUAL SURPLUS (DEFICIT)</b>	<b>(34,829)</b>	<b>(64,385)</b>	<b>(60,297)</b>
<b>Accumulated Surplus at beginning of year</b>	<b>186,432</b>	<b>186,432</b>	<b>246,729</b>
<b>Accumulated Surplus at end of year</b>	<b>151,603</b>	<b>122,047</b>	<b>186,432</b>

\* See notes to Forms 1 and 2 on page 7 and 8.

Regional Consortium  
 Statement of Financial Position  
 As at June 30, 2025 (in dollars)

CONSORTIUM NAME:	LEARNING NETWORK	
	June 30, 2025	June 30, 2024
<b>ASSETS</b>		
Cash in Bank and Temporary Investments	173,591	182,135
Accounts Receivable (Note 11):		
Province of Alberta		
Alberta school jurisdictions	28,723	17,550
Other	9,255	19,904
Prepaid Expenses (e.g. deposits for future programming)		
Other assets	7,293	66,445
<b>TOTAL ASSETS</b>	<b>218,862</b>	<b>286,034</b>
<b>LIABILITIES</b>		
Accounts payable (Note 12)	4,541	7,328
Accrued liabilities (Note 12)		
Deferred Revenue:		
Conditional Grants:		
Provincial Programs (Schedule 3)	47,150	47,150
Regional Programs (Schedule 3)	-	
Prepaid registration (Note 13)		
Other:		
(Specify)		
(Specify)		
<b>Total Deferred Revenue</b>	<b>47,150</b>	<b>47,150</b>
<b>TOTAL LIABILITIES</b>	<b>51,691</b>	<b>54,478</b>
<b>ACCUMULATED SURPLUS</b>		
Unrestricted Funds (Note 14)	122,047	186,432
Operating Reserves (Note 15)	45,124	45,124
Capital Reserves (Note 16)		
<b>TOTAL ACCUMULATED SURPLUS (Note 17)</b>	<b>167,171</b>	<b>231,556</b>
<b>TOTAL LIABILITIES AND ACCUMULATED SURPLUS</b>	<b>218,862</b>	<b>286,034</b>

**Schedule 1 (Note 5, Note 10)**  
**Conditional Grant Program Costs and Net Grants Revenue**  
**For the Year Ended June 30, 2025 (in dollars)**

CONSORTIUM NAME: **LEARNING NETWORK**

<b>2024/25</b>					
	<b>Cost of Delivering Programs (Note 7)</b>	<b>+</b>	<b>Cost of Delivering Programs (Note 7)</b>	<b>=</b>	
	<b>Allocated (Note 18)</b>		<b>Incremental (Note 19)</b>		
<b>Conditional Grant Programs:</b>					
<b>Provincial Programs</b>					
Implementation	92,121		222,119		314,240
Creating Pathways of Hope	-		-		-
(Specify)					
<b>Total:</b>	<b>92,121</b>		<b>222,119</b>		<b>314,240</b>
<b>Regional Programs</b>					
(Specify)					
<b>Total:</b>	<b>-</b>		<b>-</b>		<b>-</b>

**Notes to Schedule 1:**

- a. Registration Fees are to be applied to the costs of delivering conditional programs and must be net of registration refunds.

**CONSORTIUM NAME:**

---

LEARNING NETWORK

(Specify Program)	Amount Transferred
(Specify Consortium)	2024/25
(Specify Consortium)	Note (b)
(Specify Consortium)	
Program Total	(Specify Program)
(Specify Program)	
(Specify Consortium)	
Program Total	(Specify Program)
(Specify Program)	
(Specify Consortium)	
Program Total	(Specify Program)
(Specify Program)	
(Specify Consortium)	
Program Total	(Specify Program)
(Specify Program)	
(Specify Consortium)	
(Specify Consortium)	
(Specify Consortium)	
Program Total	(Specify Program)

## **Notes to Schedule 2:**

- a. Excluding payments for cost recoveries. Include cost recoveries in *Program Delivery Costs* on page 1.
  - b. Program Totals are reported in Schedule 3 and are deducted in arriving at *Deferred Revenue: Conditional Grants* on page 2 and Schedule 3.

**Schedule 3**  
**Conditional Grant Program Deferred Revenue**  
**For the Year Ended June 30, 2025 (in dollars)**

CONSORTIUM NAME:

LEARNING NETWORK

2024/25

	Deferred Revenue from Previous Year Note (a)	ADD: Conditional funds invoiced to other Consortia	ADD: Current Year Receipts and Transfers-In Note (b)	- Conditional Grant Transfers to Other Consortia (Schedule 2)	DEDUCT:		Deferred Revenue: Conditional Grants Note (d) (Page 2)					
					-	Net Conditional Grant Revenue Note (c) (Schedule 1 and Page 1)						
<b>Conditional Grant Programs: Note (e)</b>												
<b>Provincial Programs</b>												
Implementation	-											
Creating Pathways of Hope	47,150				302,700		302,700					
(Specify)					-	-	47,150					
(Specify)					-	-	-					
(Specify)					-	-	-					
(Specify)					-	-	-					
(Specify)					-	-	-					
(Specify)					-	-	-					
(Specify)					-	-	-					
(Specify)					-	-	-					
(Specify)					-	-	-					
(Specify)					-	-	-					
(Specify)					-	-	-					
(Specify)					-	-	-					
(Specify)					-	-	-					
(Specify)					-	-	-					
(Specify)					-	-	-					
<b>Total:</b>	<b>47,150</b>				<b>302,700</b>		<b>302,700</b>					
<b>Regional Programs</b>												
(Specify)					-	-	-					
(Specify)					-	-	-					
(Specify)					-	-	-					
(Specify)					-	-	-					
(Specify)					-	-	-					
(Specify)					-	-	-					
(Specify)					-	-	-					
(Specify)					-	-	-					
<b>Total:</b>	<b>-</b>				<b>-</b>		<b>-</b>					

**Notes to Schedule 3:**

- a. Total will agree to Page 2 *Deferred Revenue: Conditional Grants* for the previous year and the previous year's *Deferred Revenue Schedule*.
- b. Where necessary, the Alberta Education conditional grant manager should be contacted for approval to transfer deferred revenue from the original approved program to another program. The transfer in (and out-a negative number) should be recorded in this column on the appropriate program lines. Current year receipts include conditional program amounts transferred in from other Consortia.
- c. Net Conditional Grant Revenue will correspond to Schedule 1 and Page 1.
- d. Deferred revenue represents unexpended funds that will be expended on programs or transferred to other consortia next year.
- e. Conditional Grant Program names should match Schedule 1.

**Schedule 4**  
**Cost Recovery Programs - Revenues and Costs: Note 3**  
**For the Year Ended June 30, 2025 (in dollars)**

**CONSORTIUM NAME:**

---

LEARNING NETWORK

#### **Notes to Schedule 4:**

- a. Includes payments for grants held by other Consortia. Cost Recovery Expenses are included in the Cost of Delivering Conditional Programs in schedule 1.

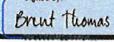


**Certification of  
Regional Consortium Financial Statements  
For the Year Ended June 30, 2025 (in dollars)**

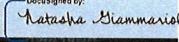
CONSORTIUM NAME:

LEARNING NETWORK

I certify that to the best of my knowledge, the information provided in the attached statements, notes and schedules is correct.

Brent Thomas   
Chair of Consortium (Signature)  
14-Oct-25

Date

Natasha Giannarioli   
Financial Officer (Signature)  
14-Oct-25

Date

**NOTES TO FORMS 1, 2 AND SCHEDULES**

- Note 1** Management and Infrastructure grant from Alberta Education (total amount received for the year).
- Note 2** Alberta Education pays consortia for services provided under certain contracts/agreements.
- Note 3** E.g. grants and subsidies from private partnerships (e.g. Shaw).
- Note 4** Funding from other provincial government departments or the Federal government; bank interest, conference and cost recovery program registration and other cost recovery revenue, and operational fees recovered from other consortia.
- Note 5** Cost Recovery Programs are Programs that are not supported through Conditional Grants. Such programs are funded through provincial or regional registration fees and other fees.
- Note 6** Costs of operating and maintaining the consortium office.
- Note 7** Including Office Staff (Executive Director, Executive Assistant and other office staff). Fixed overheads include office space, utilities, and office supplies. These are indirect costs that benefit all programs. Where Office Staff work on a particular program or, for example where leased space is used to deliver programs, these costs should be allocated to programs. Purchases for equipment used primarily for office overhead (e.g. photocopiers), some of which should be allocated to programs (See Note 18), should also be charged to management and infrastructure expense.
- Note 8** Including meeting fees, supplies, travel and subsistence and board development.

- Note 9** ENTER AS POSITIVE: Program cost allocations are M&I (Head Office) expenses that have been charged to conditional grant or cost recovery programs because the program benefited directly from M&I employee time or other overheads. (Where M&I expenses benefit all or many programs equally (indirect benefit) these costs should not be allocated to programs). The entry to charge M&I expenses to programs is Dr. Program costs (by program); Cr. Program cost allocations. This method will leave all M&I expenses, whether allocated or not, on the Note 7 expense line. It is hoped that "Net Management & Infrastructure" expenses (i.e. net of program cost allocations) will be less than or approximately equal to the M&I grant from Education.
- Note 10** Program delivery costs include part-time staff and contracted coordinators or consultants (e.g. program host, presenters, registration staff), and other direct costs including materials, site, audio-visual, catering, leased space, equipment used primarily for conditional programs, etc. Equipment costs attributed to more than one program (e.g. video conferencing) should be allocated to programs proportionate to other program costs. These are direct costs that can be attributed to programs. These costs do not include amounts transferred to other consortia, but do include costs invoiced to other consortia.
- Note 11** Amounts owed to the consortium at the end of the year.
- Note 12** Unpaid balances pertaining to the year. E.g. Unpaid wages, vacation pay.
- Note 13** Pertaining to programming planned for subsequent year(s).
- Note 14** Unrestricted Funds represent the net assets (total assets minus total liabilities) less any operating or capital reserves for earmarked programming.
- Note 15** Funds earmarked for future operations or programming.
- Note 16** Capital Reserves represents the net assets restricted for future capital expenditures.
- Note 17** Total Accumulated Surplus is the total of operating and capital reserves and unrestricted funds.
- Note 18** Allocated costs are M&I costs that directly benefit a specific conditional grant or cost recovery program controlled by the consortium and that have been credited to Program Cost Allocations (see Note 9). Allocated costs are funded by registration fees, conditional grants, or other cost recovery fees.
- Note 19** Incremental costs are out-of-pocket expenses attributable to specific programs controlled by the consortium, also funded by registration fees, conditional grants or other cost recovery fees. They include costs incurred by participating consortia and reimbursed to them. These other consortia net their reimbursement against their initial expense, thereby zeroing out the expense. This eliminates the duplication of expenses. Where other consortia bill an administration fee in addition to their out-of-pocket costs, miscellaneous revenue should be credited with that portion of the reimbursement.

**Regional Consortium  
Statement of Revenues and Expenses  
For the Year Ended June 30, 2025 (in dollars)**

CONSORTIUM NAME:	Northwest Regional Learning Consortium		
	Budget 2024/25	Actual 2024/25	Actual 2023/24
<b>REVENUES</b>			
<b>Alberta Education:</b>			
Management & Infrastructure ( <b>Note 1</b> )*	191,987	321,470	191,987
Net Conditional Grant Revenues:			
Provincial Programs ( <b>Schedule 1</b> )	400,000	303,198	531,912
Regional Programs ( <b>Schedule 1</b> )		7,761	223,897
Fee For Service Contracts ( <b>Note 2</b> )			
Other Alberta Education			
<b>Total Alberta Education</b>	<b>591,987</b>	<b>632,430</b>	<b>947,796</b>
<b>Other Revenue:</b>			
Conditional Program Registration Fees:			
Provincial Programs ( <b>Schedule 1</b> )	100,000	127,101	99,499
Regional Programs ( <b>Schedule 1</b> )		3,755	1,675
Grants - Non government sources ( <b>Note 3</b> )			
Cost Recovery Programs: ( <b>Note 5</b> )			
Registration Fees ( <b>Schedule 4</b> )	1,500	3,829	2,208
Other fees ( <b>Schedule 4</b> )		-	
Other ( <b>Note 4</b> ):			
Interest	750	831	779
GST Reallocation			3,354
(Specify)			
<b>TOTAL REVENUES</b>	<b>694,237</b>	<b>767,946</b>	<b>1,055,311</b>
<b>EXPENSES</b>			
<b>Management &amp; Infrastructure (<b>Note 6</b>):</b>			
Salaries, Wages, Benefits, Contracts and other fixed overheads ( <b>Note 7</b> )	200,000	359,703	198,328
Board expenses ( <b>Note 8</b> )			
Less: Program Cost Allocations ( <b>Note 9</b> )			
Net Management & Infrastructure expenses ( <b>Note 9</b> )	200,000	359,703	198,328
<b>Program Delivery Costs (<b>Note 10</b>):</b>			
Conditional programs:			
Provincial Programs ( <b>Schedule 1</b> )	350,000	430,300	631,411
Regional Programs ( <b>Schedule 1</b> )	172,271	11,516	225,572
Cost Recovery Programs ( <b>Schedule 4</b> )		3,829	
Other:			
Fee for Service Contracts			
Accounting and Audit Fees			
(Specify)			
(Specify)			
(Specify)			
<b>TOTAL EXPENSES</b>	<b>722,271</b>	<b>805,347</b>	<b>1,055,311</b>
<b>ANNUAL SURPLUS (DEFICIT)</b>	<b>(28,034)</b>	<b>(37,401)</b>	<b>-</b>
Accumulated Surplus at beginning of year	28,034	28,034	28,034
Accumulated Surplus at end of year	-	(9,367)	28,034

\* See notes to Forms 1 and 2 on page 7 and 8.

Regional Consortium  
 Statement of Financial Position  
 As at June 30, 2025 (in dollars)

CONSORTIUM NAME:	Northwest Regional Learning Consortium	
	June 30, 2025	June 30, 2024
<b>ASSETS</b>		
Cash in Bank and Temporary Investments	39,624	166,167
Accounts Receivable (Note 11):		
Province of Alberta		
Alberta school jurisdictions	16,531	56,046
Other	10,719	23,150
Prepaid Expenses (e.g. deposits for future programming)	13,595	4,637
Other assets		
<b>TOTAL ASSETS</b>	<b>80,469</b>	<b>250,000</b>
<b>LIABILITIES</b>		
Accounts payable (Note 12)	22,885	37,685
Accrued liabilities (Note 12)		2,191
Deferred Revenue:		
Conditional Grants:		
Provincial Programs (Schedule 3)	54,527	165,738
Regional Programs (Schedule 3)	-	1,685
Prepaid registration (Note 13)	12,425	11,358
Other:		
(Specify)		3,319
(Specify)		
<b>Total Deferred Revenue</b>	<b>66,952</b>	<b>182,090</b>
<b>TOTAL LIABILITIES</b>	<b>89,836</b>	<b>221,966</b>
<b>ACCUMULATED SURPLUS</b>		
Unrestricted Funds (Note 14)	(9,367)	28,034
Operating Reserves (Note 15)		
Capital Reserves (Note 16)		
<b>TOTAL ACCUMULATED SURPLUS (Note 17)</b>	<b>(9,367)</b>	<b>28,034</b>
<b>TOTAL LIABILITIES AND ACCUMULATED SURPLUS</b>	<b>80,469</b>	<b>250,000</b>

**Schedule 1 (Note 5, Note 10)**  
**Conditional Grant Program Costs and Net Grants Revenue**  
**For the Year Ended June 30, 2025 (in dollars)**

CONSORTIUM NAME: **Northwest Regional Learning Consortium**

<b>2024/25</b>					
	Cost of Delivering Programs (Note 7)	+ Allocated (Note 18)	Cost of Delivering Programs (Note 7)	= Incremental (Note 19)	DEDUCT: Program Registration Fees Note (a)
				Total Cost of Delivering Programs	=
<b>Conditional Grant Programs:</b>					
<b>Provincial Programs</b>					
Curriculum Implementation	430,300			430,300	
(Specify)				-	
(Specify)				-	
(Specify)				-	
(Specify)				-	
(Specify)				-	
(Specify)				-	
(Specify)				-	
(Specify)				-	
(Specify)				-	
(Specify)				-	
(Specify)				-	
(Specify)				-	
(Specify)				-	
(Specify)				-	
(Specify)				-	
(Specify)				-	
(Specify)				-	
<b>Total:</b>	<b>430,300</b>			<b>430,300</b>	
<b>Regional Programs</b>					
OLEP Grant	11,516			11,516	
(Specify)				-	
(Specify)				-	
(Specify)				-	
(Specify)				-	
(Specify)				-	
(Specify)				-	
<b>Total:</b>	<b>11,516</b>			<b>11,516</b>	

**Notes to Schedule 1:**

- a. Registration Fees are to be applied to the costs of delivering conditional programs and must be net of registration refunds.

**Schedule 2**  
**Conditional Grant Transfers - (Provincial) to Other Consortia: Note 9**  
**For the Year Ended June 30, 2025 (in dollars)**

**CONSORTIUM NAME:** Northwest Regional Learning Consortium

(Specify Program)	Amount Transferred 2024/25	Note (b)
(Specify Consortium)	_____	_____
<b>Program Total</b>	<b>(Specify Program)</b>	_____
 (Specify Program)	 _____	 _____
(Specify Consortium)	_____	_____
<b>Program Total</b>	<b>(Specify Program)</b>	_____
 (Specify Program)	 _____	 _____
(Specify Consortium)	_____	_____
<b>Program Total</b>	<b>(Specify Program)</b>	_____
 (Specify Program)	 _____	 _____
(Specify Consortium)	_____	_____
<b>Program Total</b>	<b>(Specify Program)</b>	_____
 (Specify Program)	 _____	 _____
(Specify Consortium)	_____	_____
(Specify Consortium)	_____	_____
<b>Total transfers to Other Consortia</b>	<b>(Specify Program)</b>	_____

**Notes to Schedule 2:**

- a. Excluding payments for cost recoveries. Include cost recoveries in *Program Delivery Costs* on page 1.
- b. Program Totals are reported in Schedule 3 and are deducted in arriving at *Deferred Revenue: Conditional Grants* on page 2 and Schedule 3.



**Schedule 3**  
**Conditional Grant Program Deferred Revenue**  
**For the Year Ended June 30, 2025 (in dollars)**

CONSORTIUM NAME:

**Northwest Regional Learning Consortium**

**2024/25**

	Deferred Revenue from Previous Year Note (a)	+ ADD: Conditional funds invoiced to other Consortia	+ ADD: Current Year Receipts and Transfers-In Note (b)	- DEDUCT: Conditional Grant Transfers to Other Consortia (Schedule 2)	- DEDUCT: Net Conditional Grant Revenue Note (c) (Schedule 1 and Page 1)	Deferred Revenue: Conditional Grants Note (d) (Page 2)
<b>Conditional Grant Programs: Note (e)</b>						
<b>Provincial Programs</b>						
Curriculum Implementation	165,738		191,987		303,198	54,527
(Specify)					-	-
(Specify)					-	-
(Specify)					-	-
(Specify)					-	-
(Specify)					-	-
(Specify)					-	-
(Specify)					-	-
(Specify)					-	-
(Specify)					-	-
(Specify)					-	-
(Specify)					-	-
(Specify)					-	-
(Specify)					-	-
(Specify)					-	-
(Specify)					-	-
(Specify)					-	-
(Specify)					-	-
<b>Total:</b>	<b>165,738</b>	<b>-</b>	<b>191,987</b>	<b>-</b>	<b>303,198</b>	<b>54,527</b>
<b>Regional Programs</b>						
OLEP Grant	1,675		6,086		7,761	-
(Specify)					-	-
(Specify)					-	-
(Specify)					-	-
(Specify)					-	-
(Specify)					-	-
(Specify)					-	-
(Specify)					-	-
<b>Total:</b>	<b>1,675</b>	<b>-</b>	<b>6,086</b>	<b>-</b>	<b>7,761</b>	<b>-</b>

**Notes to Schedule 3:**

- a. Total will agree to Page 2 *Deferred Revenue: Conditional Grants* for the previous year and the previous year's Deferred Revenue Schedule.
- b. Where necessary, the Alberta Education conditional grant manager should be contacted for approval to transfer deferred revenue from the original approved program to another program. The transfer in (and out-a negative number) should be recorded in this column on the appropriate program lines. Current year receipts include conditional program amounts transferred in from other Consortia.
- c. Net Conditional Grant Revenue will correspond to Schedule 1 and Page 1.
- d. Deferred revenue represents unexpended funds that will be expended on programs or transferred to other consortia next year.
- e. Conditional Grant Program names should match Schedule 1.



**Schedule 4**  
**Cost Recovery Programs - Revenues and Costs: Note 3**  
**For the Year Ended June 30, 2025 (in dollars)**

CONSORTIUM NAME: **Northwest Regional Learning Consortium**

<b>Program:</b>	<b>Registration Fees</b>	<b>Other Fees</b>	<b>Costs</b> (Note 18, Note 19)	<b>Annual Surplus</b>
	<b>2024/25</b>	<b>2024/25</b>	<b>2024/25</b>	<b>2024/25</b>
GP ATA#13	3,829		3,829	-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
<b>Program Total</b>	<b>3,829</b>	<b>-</b>	<b>3,829</b>	<b>-</b>

**Notes to Schedule 4:**

- a. Includes payments for grants held by other Consortia. Cost Recovery Expenses are included in the Cost of Delivering Conditional Programs in schedule 1.



**Certification of  
Regional Consortium Financial Statements  
For the Year Ended June 30, 2025 (in dollars)**

**CONSORTIUM NAME:** **Northwest Regional Learning Consortium**

I certify that to the best of my knowledge, the information provided in the attached statements, notes and schedules is correct.

*Sandra Brueck*

Chair of Consortium (Signature)

11/13/2025

Date

*Heather Pearson*

Financial Officer (Signature)

11/13/2025

Date

**NOTES TO FORMS 1, 2 AND SCHEDULES**

**Note 1** Management and Infrastructure grant from Alberta Education (total amount received for the year).

**Note 2** Alberta Education pays consortia for services provided under certain contracts/agreements.

**Note 3** E.g. grants and subsidies from private partnerships (e.g. Shaw).

**Note 4** Funding from other provincial government departments or the Federal government; bank interest, conference and cost recovery program registration and other cost recovery revenue, and operational fees recovered from other consortia.

**Note 5** Cost Recovery Programs are Programs that are not supported through Conditional Grants. Such programs are funded through provincial or regional registration fees and other fees.

**Note 6** Costs of operating and maintaining the consortium office.

**Note 7** Including Office Staff (Executive Director, Executive Assistant and other office staff). Fixed overheads include office space, utilities, and office supplies. These are indirect costs that benefit all programs. Where Office Staff work on a particular program or, for example where leased space is used to deliver programs, these costs should be allocated to programs. Purchases for equipment used primarily for office overhead (e.g. photocopiers), some of which should be allocated to programs (See Note 18), should also be charged to management and infrastructure expense.

**Note 8** Including meeting fees, supplies, travel and subsistence and board development.

- Note 9** ENTER AS POSITIVE: Program cost allocations are M&I (Head Office) expenses that have been charged to conditional grant or cost recovery programs because the program benefited directly from M&I employee time or other overheads. (Where M&I expenses benefit all or many programs equally (indirect benefit) these costs should not be allocated to programs). The entry to charge M&I expenses to programs is Dr. Program costs (by program); Cr. Program cost allocations. This method will leave all M&I expenses, whether allocated or not, on the Note 7 expense line. It is hoped that "Net Management & Infrastructure" expenses (i.e. net of program cost allocations) will be less than or approximately equal to the M&I grant from Education.
- Note 10** Program delivery costs include part-time staff and contracted coordinators or consultants (e.g. program host, presenters, registration staff), and other direct costs including materials, site, audio-visual, catering, leased space, equipment used primarily for conditional programs, etc. Equipment costs attributed to more than one program (e.g. video conferencing) should be allocated to programs proportionate to other program costs. These are direct costs that can be attributed to programs. These costs do not include amounts transferred to other consortia, but do include costs invoiced to other consortia.
- Note 11** Amounts owed to the consortium at the end of the year.
- Note 12** Unpaid balances pertaining to the year. E.g. Unpaid wages, vacation pay.
- Note 13** Pertaining to programming planned for subsequent year(s).
- Note 14** Unrestricted Funds represent the net assets (total assets minus total liabilities) less any operating or capital reserves for earmarked programming.
- Note 15** Funds earmarked for future operations or programming.
- Note 16** Capital Reserves represents the net assets restricted for future capital expenditures.
- Note 17** Total Accumulated Surplus is the total of operating and capital reserves and unrestricted funds.
- Note 18** Allocated costs are M&I costs that directly benefit a specific conditional grant or cost recovery program controlled by the consortium and that have been credited to Program Cost Allocations (see Note 9). Allocated costs are funded by registration fees, conditional grants, or other cost recovery fees.
- Note 19** Incremental costs are out-of-pocket expenses attributable to specific programs controlled by the consortium, also funded by registration fees, conditional grants or other cost recovery fees. They include costs incurred by participating consortia and reimbursed to them. These other consortia net their reimbursement against their initial expense, thereby zeroing out the expense. This eliminates the duplication of expenses. Where other consortia bill an administration fee in addition to their out-of-pocket costs, miscellaneous revenue should be credited with that portion of the reimbursement.

**Regional Consortium  
Statement of Revenues and Expenses  
For the Year Ended June 30, 2025 (in dollars)**

CONSORTIUM NAME:	Southern Alberta Professional Development Consortium		
	Budget 2024/25	Actual 2024/25	Actual 2023/24
<b>REVENUES</b>			
<b>Alberta Education:</b>			
Management & Infrastructure ( <b>Note 1</b> )*	191,987	191,987	191,987
Net Conditional Grant Revenues:			
Provincial Programs ( <b>Schedule 1</b> )	245,648	479,340	256,322
Regional Programs ( <b>Schedule 1</b> )	6,851	2,857	6,543
Fee For Service Contracts ( <b>Note 2</b> )			
Other Alberta Education			
<b>Total Alberta Education</b>	<b>444,486</b>	<b>674,184</b>	<b>454,852</b>
<b>Other Revenue:</b>			
Conditional Program Registration Fees:			
Provincial Programs ( <b>Schedule 1</b> )	154,863	82,171	164,676
Regional Programs ( <b>Schedule 1</b> )		-	
Grants - Non government sources ( <b>Note 3</b> )			
Cost Recovery Programs: ( <b>Note 5</b> )			
Registration Fees ( <b>Schedule 4</b> )	24,851	32,000	11,860
Other fees ( <b>Schedule 4</b> )		-	
Other ( <b>Note 4</b> ):			
Interest	500	320	917
GST Rebate	12,489	8,361	27,960
(Specify)			
<b>TOTAL REVENUES</b>	<b>637,189</b>	<b>797,036</b>	<b>660,265</b>
<b>EXPENSES</b>			
<b>Management &amp; Infrastructure (<b>Note 6</b>):</b>			
Salaries, Wages, Benefits, Contracts and other fixed overheads ( <b>Note 7</b> )	398,521	196,613	407,211
Board expenses ( <b>Note 8</b> )			
Less: Program Cost Allocations ( <b>Note 9</b> )	24,956		17,998
Net Management & Infrastructure expenses ( <b>Note 9</b> )	373,565	196,613	389,213
<b>Program Delivery Costs (<b>Note 10</b>):</b>			
Conditional programs:			
Provincial Programs ( <b>Schedule 1</b> )	295,394	561,512	420,998
Regional Programs ( <b>Schedule 1</b> )	3,850	2,857	6,543
Cost Recovery Programs ( <b>Schedule 4</b> )	14,822	32,000	10,923
Other:			
Fee for Service Contracts			
Accounting and Audit Fees			
Amortization	2,500	4,055	4,685
(Specify)			
(Specify)			
<b>TOTAL EXPENSES</b>	<b>690,131</b>	<b>797,036</b>	<b>832,362</b>
<b>ANNUAL SURPLUS (DEFICIT)</b>	<b>(52,942)</b>	<b>(0)</b>	<b>(172,097)</b>
Accumulated Surplus at beginning of year	52,942	52,942	225,039
Accumulated Surplus at end of year	-	<b>52,942</b>	<b>52,942</b>

\* See notes to Forms 1 and 2 on page 7 and 8.

Regional Consortium  
 Statement of Financial Position  
 As at June 30, 2025 (in dollars)

CONSORTIUM NAME:	Southern Alberta Professional Development Consortium	
	June 30, 2025	June 30, 2024
<b>ASSETS</b>		
Cash in Bank and Temporary Investments	151,086	168,153
Accounts Receivable (Note 11):		
Province of Alberta		26,091
Alberta school jurisdictions	30,069	72,489
Other	7,738	12,092
Prepaid Expenses (e.g. deposits for future programming)	8,162	33,701
Other assets		4,055
<b>TOTAL ASSETS</b>	<b>197,055</b>	<b>316,581</b>
<b>LIABILITIES</b>		
Accounts payable (Note 12)	2,290	18,340
Accrued liabilities (Note 12)	2,683	
Deferred Revenue:		
Conditional Grants:		
Provincial Programs (Schedule 3)	86,797	223,837
Regional Programs (Schedule 3)	5,744	1,622
Prepaid registration (Note 13)	45,850	19,091
Other:		
(Specify)	750	750
<b>Total Deferred Revenue</b>	<b>139,141</b>	<b>245,300</b>
<b>TOTAL LIABILITIES</b>	<b>144,114</b>	<b>263,640</b>
<b>ACCUMULATED SURPLUS</b>		
Unrestricted Funds (Note 14)		
Operating Reserves (Note 15)	52,941	52,941
Capital Reserves (Note 16)		
<b>TOTAL ACCUMULATED SURPLUS (Note 17)</b>	<b>52,941</b>	<b>52,941</b>
<b>TOTAL LIABILITIES AND ACCUMULATED SURPLUS</b>	<b>197,055</b>	<b>316,581</b>

**Schedule 1 (Note 5, Note 10)**  
**Conditional Grant Program Costs and Net Grants Revenue**  
**For the Year Ended June 30, 2025 (in dollars)**

CONSORTIUM NAME: **Southern Alberta Professional Development Consortium**

<b>2024/25</b>					
	Cost of Delivering Programs (Note 7)	+ Cost of Delivering Programs (Note 7)	= Total Cost of Delivering Programs	- Program Registration Fees Note (a)	= Net Conditional Grant Revenue
<b>Conditional Grant Programs:</b>					
<b>Provincial Programs</b>					
Curriculum Implementation	561,512		561,512	82,171	479,340
(Specify)					
<b>Total:</b>	<b>561,512</b>	-	<b>561,512</b>	<b>82,171</b>	<b>479,340</b>
<b>Regional Programs</b>					
OLEP Grant	2,857		2,857		2,857
(Specify)					
<b>Total:</b>	<b>2,857</b>	-	<b>2,857</b>	-	<b>2,857</b>

**Notes to Schedule 1:**

- a. Registration Fees are to be applied to the costs of delivering conditional programs and must be net of registration refunds.

**Schedule 2**  
**Conditional Grant Transfers - (Provincial) to Other Consortia: Note 9**  
**For the Year Ended June 30, 2025 (in dollars)**

**CONSORTIUM NAME:** Southern Alberta Professional Development Consortium

(Specify Program)	Amount Transferred 2024/25	Note (b)
(Specify Consortium)	_____	_____
<b>Program Total</b>	<b>(Specify Program)</b>	_____
 (Specify Program)	 _____	 _____
(Specify Consortium)	_____	_____
<b>Program Total</b>	<b>(Specify Program)</b>	_____
 (Specify Program)	 _____	 _____
(Specify Consortium)	_____	_____
<b>Program Total</b>	<b>(Specify Program)</b>	_____
 (Specify Program)	 _____	 _____
(Specify Consortium)	_____	_____
<b>Program Total</b>	<b>(Specify Program)</b>	_____
 (Specify Program)	 _____	 _____
(Specify Consortium)	_____	_____
(Specify Consortium)	_____	_____
<b>Total transfers to Other Consortia</b>	<b>(Specify Program)</b>	_____

**Notes to Schedule 2:**

- a. Excluding payments for cost recoveries. Include cost recoveries in *Program Delivery Costs* on page 1.
- b. Program Totals are reported in Schedule 3 and are deducted in arriving at *Deferred Revenue: Conditional Grants* on page 2 and Schedule 3.

**Schedule 3**  
**Conditional Grant Program Deferred Revenue**  
**For the Year Ended June 30, 2025 (in dollars)**

CONSORTIUM NAME:		Southern Alberta Professional Development Consortium				
2024/25						
		Deferred Revenue from Previous Year Note (a)	ADD: Conditional funds invoiced to other Consortia	ADD: Current Year Receipts and Transfers-In Note (b)	DEDUCT: Conditional Grant Transfers to Other Consortia (Schedule 2)	DEDUCT: Net Conditional Grant Revenue Note (c) (Schedule 1 and Page 1) = Deferred Revenue: Conditional Grants Note (d) (Page 2)
<b>Conditional Grant Programs: Note (e)</b>						
<b>Provincial Programs</b>						
Curriculum Implementation		223,837		342,300		479,340
(Specify)						-
(Specify)						-
(Specify)						-
(Specify)						-
(Specify)						-
(Specify)						-
(Specify)						-
(Specify)						-
(Specify)						-
(Specify)						-
(Specify)						-
(Specify)						-
(Specify)						-
(Specify)						-
(Specify)						-
(Specify)						-
(Specify)						-
<b>Total:</b>		<b>223,837</b>		<b>342,300</b>		<b>479,340</b>
<b>Regional Programs</b>						
OLEP - SAPDC		1,622		8,601	1,622	2,857
(Specify)						-
(Specify)						-
(Specify)						-
(Specify)						-
(Specify)						-
(Specify)						-
(Specify)						-
(Specify)						-
<b>Total:</b>		<b>1,622</b>		<b>8,601</b>	<b>1,622</b>	<b>2,857</b>
						<b>5,744</b>

**Notes to Schedule 3:**

- a. Total will agree to Page 2 *Deferred Revenue: Conditional Grants* for the previous year and the previous year's Deferred Revenue Schedule.
- b. Where necessary, the Alberta Education conditional grant manager should be contacted for approval to transfer deferred revenue from the original approved program to another program. The transfer in (and out-a negative number) should be recorded in this column on the appropriate program lines. Current year receipts include conditional program amounts transferred in from other Consortia.
- c. Net Conditional Grant Revenue will correspond to Schedule 1 and Page 1.
- d. Deferred revenue represents unexpended funds that will be expended on programs or transferred to other consortia next year.
- e. Conditional Grant Program names should match Schedule 1.

**Schedule 4**  
**Cost Recovery Programs - Revenues and Costs: Note 3**  
**For the Year Ended June 30, 2025 (in dollars)**

CONSORTIUM NAME:	Southern Alberta Professional Development Consortium						
	Registration Fees		Other Fees		Costs (Note 18, Note 19)		
	2024/25	+	2024/25	-	2024/25	=	2024/25
<b>Program:</b>							
3D Printer Workshop	15,000				14,734		266
Drone Workshop	17,000				17,266		(266)
							-
							-
							-
							-
							-
							-
							-
							-
							-
							-
							-
							-
							-
<b>Program Total</b>	<b>32,000</b>			<b>-</b>	<b>32,000</b>		<b>(0)</b>

**Notes to Schedule 4:**

- a. Includes payments for grants held by other Consortia. Cost Recovery Expenses are included in the Cost of Delivering Conditional Programs in schedule 1.



**Certification of  
Regional Consortium Financial Statements  
For the Year Ended June 30, 2025 (in dollars)**

**CONSORTIUM NAME:** **Southern Alberta Professional Development Consortium**

I certify that to the best of my knowledge, the information provided in the attached statements, notes and schedules is correct.

*C. Syrette*

Chair of Consortium (Signature)

10/14/2025

Date

*Another Person*

Financial Officer (Signature)

10/14/2025

Date

**NOTES TO FORMS 1, 2 AND SCHEDULES**

- Note 1** Management and Infrastructure grant from Alberta Education (total amount received for the year).
- Note 2** Alberta Education pays consortia for services provided under certain contracts/agreements.
- Note 3** E.g. grants and subsidies from private partnerships (e.g. Shaw).
- Note 4** Funding from other provincial government departments or the Federal government; bank interest, conference and cost recovery program registration and other cost recovery revenue, and operational fees recovered from other consortia.
- Note 5** Cost Recovery Programs are Programs that are not supported through Conditional Grants. Such programs are funded through provincial or regional registration fees and other fees.
- Note 6** Costs of operating and maintaining the consortium office.
- Note 7** Including Office Staff (Executive Director, Executive Assistant and other office staff). Fixed overheads include office space, utilities, and office supplies. These are indirect costs that benefit all programs. Where Office Staff work on a particular program or, for example where leased space is used to deliver programs, these costs should be allocated to programs. Purchases for equipment used primarily for office overhead (e.g. photocopiers), some of which should be allocated to programs (See Note 18), should also be charged to management and infrastructure expense.
- Note 8** Including meeting fees, supplies, travel and subsistence and board development.

- Note 9** ENTER AS POSITIVE: Program cost allocations are M&I (Head Office) expenses that have been charged to conditional grant or cost recovery programs because the program benefited directly from M&I employee time or other overheads. (Where M&I expenses benefit all or many programs equally (indirect benefit) these costs should not be allocated to programs). The entry to charge M&I expenses to programs is Dr. Program costs (by program); Cr. Program cost allocations. This method will leave all M&I expenses, whether allocated or not, on the Note 7 expense line. It is hoped that "Net Management & Infrastructure" expenses (i.e. net of program cost allocations) will be less than or approximately equal to the M&I grant from Education.
- Note 10** Program delivery costs include part-time staff and contracted coordinators or consultants (e.g. program host, presenters, registration staff), and other direct costs including materials, site, audio-visual, catering, leased space, equipment used primarily for conditional programs, etc. Equipment costs attributed to more than one program (e.g. video conferencing) should be allocated to programs proportionate to other program costs. These are direct costs that can be attributed to programs. These costs do not include amounts transferred to other consortia, but do include costs invoiced to other consortia.
- Note 11** Amounts owed to the consortium at the end of the year.
- Note 12** Unpaid balances pertaining to the year. E.g. Unpaid wages, vacation pay.
- Note 13** Pertaining to programming planned for subsequent year(s).
- Note 14** Unrestricted Funds represent the net assets (total assets minus total liabilities) less any operating or capital reserves for earmarked programming.
- Note 15** Funds earmarked for future operations or programming.
- Note 16** Capital Reserves represents the net assets restricted for future capital expenditures.
- Note 17** Total Accumulated Surplus is the total of operating and capital reserves and unrestricted funds.
- Note 18** Allocated costs are M&I costs that directly benefit a specific conditional grant or cost recovery program controlled by the consortium and that have been credited to Program Cost Allocations (see Note 9). Allocated costs are funded by registration fees, conditional grants, or other cost recovery fees.
- Note 19** Incremental costs are out-of-pocket expenses attributable to specific programs controlled by the consortium, also funded by registration fees, conditional grants or other cost recovery fees. They include costs incurred by participating consortia and reimbursed to them. These other consortia net their reimbursement against their initial expense, thereby zeroing out the expense. This eliminates the duplication of expenses. Where other consortia bill an administration fee in addition to their out-of-pocket costs, miscellaneous revenue should be credited with that portion of the reimbursement.

**Regional Consortium  
Statement of Revenues and Expenses  
For the Year Ended June 30, 2025 (in dollars)**

CONSORTIUM NAME:	ALBERTA PROFESSIONAL LEARNING CONSORTIUM		
	Budget 2024/25	Actual 2024/25	Actual 2023/24
<b>REVENUES</b>			
<b>Alberta Education:</b>			
Management & Infrastructure ( <b>Note 1</b> )*	1,343,909	1,473,392	1,343,909
Net Conditional Grant Revenues:			
Provincial Programs ( <b>Schedule 1</b> )	2,088,523	2,234,645	2,169,749
Regional Programs ( <b>Schedule 1</b> )	1,128,836	809,115	1,474,235
Fee For Service Contracts ( <b>Note 2</b> )	20,100		
Other Alberta Education	20,000		
<b>Total Alberta Education</b>	<b>4,601,368</b>	<b>4,517,152</b>	<b>4,987,893</b>
<b>Other Revenue:</b>			
Conditional Program Registration Fees:			
Provincial Programs ( <b>Schedule 1</b> )	452,863	327,279	456,684
Regional Programs ( <b>Schedule 1</b> )		29,281	190,454
Grants - Non government sources ( <b>Note 3</b> )			
Cost Recovery Programs: ( <b>Note 5</b> )			
Registration Fees ( <b>Schedule 4</b> )	58,851	378,732	330,075
Other fees ( <b>Schedule 4</b> )	56,467	16,408	4,862
Other ( <b>Note 4</b> ):			
Interest Income	11,650	11,529	15,910
Fees for Services (Coordination Fees)	45,000	46,944	12,056
Transfer Surplus	45,000		34,408
GST Rebate / Reallocation	16,489	8,361	31,314
Contribution FCSFA	135,000	135,000	135,000
Other Consortia			60,000
Admin Fees	10,000	4,160	4,210
<b>TOTAL REVENUES</b>	<b>5,432,688</b>	<b>5,474,846</b>	<b>6,262,866</b>
<b>EXPENSES</b>			
<b>Management &amp; Infrastructure (<b>Note 6</b>):</b>			
Salaries, Wages, Benefits, Contracts and other fixed overheads ( <b>Note 7</b> )	2,304,459	2,038,563	2,424,562
Board expenses ( <b>Note 8</b> )	78,013	62,321	58,795
Less: Program Cost Allocations ( <b>Note 9</b> )	281,357	559,549	497,432
Net Management & Infrastructure expenses ( <b>Note 9</b> )	2,101,115	1,541,335	1,985,925
<b>Program Delivery Costs (<b>Note 10</b>):</b>			
Conditional programs:			
Provincial Programs ( <b>Schedule 1</b> )	2,193,569	2,561,924	2,626,433
Regional Programs ( <b>Schedule 1</b> )	1,082,693	838,396	1,664,689
Cost Recovery Programs ( <b>Schedule 4</b> )	27,322	270,075	232,947

**Other:**

Fee for Service Contracts			
Accounting and Audit Fees	9,000	7,196	6,707
Contribution FCSFA	135,000	135,000	135,000
Amortization	2,500	4,055	4,685
(Specify)			
<b>TOTAL EXPENSES</b>	<b>5,551,199</b>	<b>5,357,981</b>	<b>6,656,386</b>
<b>ANNUAL SURPLUS (DEFICIT)</b>	<b>(118,561)</b>	<b>116,868</b>	<b>(393,520)</b>
Accumulated Surplus at beginning of year	586,241	486,507	880,027
Accumulated Surplus at end of year	<b>467,680</b>	<b>603,375</b>	<b>486,507</b>

\* See notes to Forms 1 and 2 on page 7 and 8.

Regional Consortium  
 Statement of Financial Position  
 As at June 30, 2025 (in dollars)

CONSORTIUM NAME:	ALBERTA PROFESSIONAL LEARNING CONSORTIUM	
	June 30, 2025	June 30, 2024
<b>ASSETS</b>		
Cash in Bank and Temporary Investments	1,071,187	1,121,850
Accounts Receivable (Note 11):		
Province of Alberta	43,000	68,091
Alberta school jurisdictions	174,375	229,390
Other	33,617	98,089
Prepaid Expenses (e.g. deposits for future programming)	135,607	150,630
Other assets	23,877	76,423
<b>TOTAL ASSETS</b>	<b>1,493,567</b>	<b>1,744,473</b>
<b>LIABILITIES</b>		
Accounts payable (Note 12)	152,535	351,310
Accrued liabilities (Note 12)	24,789	106,540
Deferred Revenue:		
Conditional Grants:		
Provincial Programs (Schedule 3)	190,824	463,787
Regional Programs (Schedule 3)	395,338	81,471
Prepaid registration (Note 13)	80,895	234,354
Other:		
(Specify)	750	4,069
(Specify)		
<b>Total Deferred Revenue</b>	<b>667,807</b>	<b>783,681</b>
<b>TOTAL LIABILITIES</b>	<b>845,131</b>	<b>1,241,531</b>
<b>ACCUMULATED SURPLUS</b>		
Unrestricted Funds (Note 14)	328,111	566,706
Operating Reserves (Note 15)	320,327	(63,784)
Capital Reserves (Note 16)		
<b>TOTAL ACCUMULATED SURPLUS (Note 17)</b>	<b>648,438</b>	<b>502,922</b>
<b>TOTAL LIABILITIES AND ACCUMULATED SURPLUS</b>	<b>1,493,569</b>	<b>1,744,453</b>

**Schedule 1 (Note 5, Note 10)**  
**Conditional Grant Program Costs and Net Grants Revenue**  
**For the Year Ended June 30, 2025 (in dollars)**

CONSORTIUM NAME: **ALBERTA PROFESSIONAL LEARNING CONSORTIUM**

2024/25							
	Cost of Delivering Programs (Note 7)	+	Cost of Delivering Programs (Note 7)	=	DEDUCT:		
	Allocated (Note 18)		Incremental (Note 19)		Program Registration Fees Note (a)	=	Net Conditional Grant Revenue
<b>Conditional Grant Programs:</b>							
<b>Provincial Programs</b>							
CRC - Provincial Support Funding (PSF)	781,142				102,242		678,900
CRC - OLEP	9,730				9,730		9,730
CPFPP - FPPP	144,515				3,775		140,740
CPFPP - OLEP	320,485				450		320,035
LNES - Implementation	92,121		222,119		11,540		302,700
LNES - Creating Pathways of Hope							-
NRLC - Curriculum Implementation	430,300				127,101		303,199
SAPDC - Curriculum Implementation	561,512				82,171		479,341
(Specify)							-
(Specify)							-
(Specify)							-
(Specify)							-
(Specify)							-
(Specify)							-
(Specify)							-
(Specify)							-
<b>Total:</b>	<b>2,339,805</b>		<b>222,119</b>		<b>2,561,924</b>		<b>327,279</b>
<b>Regional Programs</b>							
CRC - OLEP	37,982				6,600		31,382
CARC - Curriculum Implementation	379,425				2,630		282,436
CARC - OLEP Funding	10,209				10,209		10,209
ERLC - Curriculum Implementation			467,979		12,543		455,436
ERLC - OLEP French Language			22,787		3,753		19,034
NRLC - OLEP Grant	11,516				3,755		7,761
SAPDC - OLEP Grant	2,857				2,857		2,857
(Specify)							-
(Specify)							-
<b>Total:</b>	<b>441,989</b>		<b>490,766</b>		<b>838,396</b>		<b>29,281</b>

**Notes to Schedule 1:**

a. Registration Fees are to be applied to the costs of delivering conditional programs and must be net of registration refunds.

**Schedule 2**  
**Conditional Grant Transfers - (Provincial) to Other Consortia: Note 9**  
**For the Year Ended June 30, 2025 (in dollars)**

CONSORTIUM NAME:	ALBERTA PROFESSIONAL LEARNING CONSORTIUM	Amount Transferred 2024/25	Note (b)
<b>OLEP</b>			
Central Alberta Regional Consortium		7,360	
Edmonton Regional Consortium		13,320	
Learning Network Educational Services		1,648	
Northwest Regional Learning Consortium		6,596	
Southern Alberta Professional Development Consortium		6,560	
Consortium Provincial Francophone		145,450	
(Specify Consortium)			
<b>Program Total</b>	<b>OLEP</b>	<b>180,934</b>	
<b>OLEP - Incremental</b>			
Learning Network Educational Services		4,500	
Northwest Regional Learning Consortium		7,600	
Consortium Provincial Francophone		2,500	
(Specify Consortium)			
<b>Program Total</b>	<b>OLEP - Incremental</b>	<b>14,600</b>	
<b>CPFPP</b>			
CI Support as per ED of APLC (transitions)		(10,000)	
(Specify Consortium)			
(Specify Consortium)			
(Specify Consortium)			
<b>Program Total</b>	<b>CPFPP</b>	<b>(10,000)</b>	
<b>(Specify Program)</b>			
(Specify Consortium)			
<b>Program Total</b>	<b>(Specify Program)</b>	<b>-</b>	
<b>(Specify Program)</b>			
(Specify Consortium)			
(Specify Consortium)			
<b>Program Total</b>	<b>(Specify Program)</b>	<b>-</b>	
<b>Total transfers to Other Consortia</b>		<b>185,534</b>	

**Notes to Schedule 2:**

- Excluding payments for cost recoveries. Include cost recoveries in *Program Delivery Costs* on page 1.
- Program Totals are reported in Schedule 3 and are deducted in arriving at *Deferred Revenue: Conditional Grants* on page 2 and Schedule 3.

**Schedule 3**  
**Conditional Grant Program Deferred Revenue**  
**For the Year Ended June 30, 2025 (in dollars)**

CONSORTIUM NAME:

**ALBERTA PROFESSIONAL LEARNING CONSORTIUM**

**2024/25**

	Deferred Revenue from Previous Year Note (a)	ADD: Conditional funds invoiced to other Consortia	ADD: Current Year Receipts and Transfers-In Note (b)	DEDUCT: Conditional Grant Transfers to Other Consortia (Schedule 2)	DEDUCT: Net Conditional Grant Revenue Note (c) (Schedule 1 and Page 1)	Deferred Revenue: Conditional Grants Note (d) (Page 2)
<b>Conditional Grant Programs: Note (e)</b>						
<b>Provincial Programs</b>						
CRC - Program Support Funding (PSF)			678,900		678,900	-
OLEP			9,730		9,730	-
CPFPP - FPPP	(3,000)		240,825		140,740	97,085
CPFPP - OLEP			225,300		320,035	(94,735)
LNES - Implementation			302,700		302,700	-
LNES - Creating Pathways of Hope	47,150					47,150
NRLC - Curriculum Implementation	165,738		191,987		303,198	54,527
SAPDC - Curriculum Implementation (Specify)	223,837		342,300		479,340	86,797
(Specify)					-	-
(Specify)					-	-
(Specify)					-	-
(Specify)					-	-
(Specify)					-	-
(Specify)					-	-
(Specify)					-	-
<b>Total:</b>	<b>433,725</b>	<b>-</b>	<b>1,991,742</b>	<b>-</b>	<b>2,234,643</b>	<b>190,824</b>
<b>Regional Programs</b>						
CRC - OLEP			259,032	195,534	31,382	32,116
CARC - Curriculum Implementation			379,425		282,436	96,989
CARC - French Language Educ Program			10,209		10,209	-
ERLC - Curriculum Implementaion			725,925	10,000	455,436	260,489
ERLC - OLEP French Language			19,035		19,035	-
NRLC - OLEP Grant	1,675		6,086		7,761	-
SAPDC - OLEP	1,622		8,601	1,622	2,857	5,744
(Specify)					-	-
(Specify)					-	-
<b>Total:</b>	<b>3,297</b>	<b>-</b>	<b>1,408,313</b>	<b>207,156</b>	<b>809,116</b>	<b>395,338</b>

**Notes to Schedule 3:**

- a. Total will agree to Page 2 *Deferred Revenue: Conditional Grants* for the previous year and the previous year's Deferred Revenue Schedule.
- b. Where necessary, the Alberta Education conditional grant manager should be contacted for approval to transfer deferred revenue from the original approved program to another program. The transfer in (and out-a negative number) should be recorded in this column on the appropriate program lines. Current year receipts include conditional program amounts transferred in from other Consortia.
- c. Net Conditional Grant Revenue will correspond to Schedule 1 and Page 1.
- d. Deferred revenue represents unexpended funds that will be expended on programs or transferred to other consortia next year.
- e. Conditional Grant Program names should match Schedule 1.

**Schedule 4**  
**Cost Recovery Programs - Revenues and Costs: Note 3**  
**For the Year Ended June 30, 2025 (in dollars)**

**CONSORTIUM NAME:**

**ALBERTA PROFESSIONAL LEARNING CONSORTIUM**

<b>Program:</b>	<b>Registration Fees</b>	<b>Other Fees</b>	<b>Costs</b> (Note 18, Note 19)	<b>Annual Surplus</b>
	<b>2024/25</b>	<b>2024/25</b>	<b>2024/25</b>	<b>2024/25</b>
CARC - Rural Education Symposium		11,273	2,327	8,946
CARC - Other Non Grant funded programming	76,190		27,719	48,471
CARC - Level B Assessment				-
ERLC - Aboriginal Head Start National Conference	4,500			4,500
ERLC - Non Grant Programming	238,953		171,793	67,160
LNES - OLEP		5,135	5,135	-
LNES - Support Staff Conference	5,130		9,157	(4,027)
LNES - VTRA	18,130		18,115	15
NRLC - GP ATA#13	3,829		3,829	-
SAPDC - 3D Printer Workshop	15,000		14,734	266
SAPDC - Drone Workshop	17,000		17,266	(266)
				-
				-
				-
				-
				-
<b>Program Total</b>	<b>378,732</b>	<b>16,408</b>	<b>270,075</b>	<b>125,065</b>

**Notes to Schedule 4:**

- a. Includes payments for grants held by other Consortia. Cost Recovery Expenses are included in the Cost of Delivering Conditional Programs in schedule 1.



**Certification of  
Regional Consortium Financial Statements  
For the Year Ended June 30, 2025 (in dollars)**

**CONSORTIUM NAME:** ALBERTA PROFESSIONAL LEARNING CONSORTIUM

I certify that to the best of my knowledge, the information provided in the attached statements, notes and schedules is correct.

Chair of Consortium (Signature)

December 3, 2025

Date

Financial Officer (Signature)

December 3, 2025

Date

**NOTES TO FORMS 1, 2 AND SCHEDULES**

- Note 1** Management and Infrastructure grant from Alberta Education (total amount received for the year).
- Note 2** Alberta Education pays consortia for services provided under certain contracts/agreements.
- Note 3** E.g. grants and subsidies from private partnerships (e.g. Shaw).
- Note 4** Funding from other provincial government departments or the Federal government; bank interest, conference and cost recovery program registration and other cost recovery revenue, and operational fees recovered from other consortia.
- Note 5** Cost Recovery Programs are Programs that are not supported through Conditional Grants. Such programs are funded through provincial or regional registration fees and other fees.
- Note 6** Costs of operating and maintaining the consortium office.
- Note 7** Including Office Staff (Executive Director, Executive Assistant and other office staff). Fixed overheads include office space, utilities, and office supplies. These are indirect costs that benefit all programs. Where Office Staff work on a particular program or, for example where leased space is used to deliver programs, these costs should be allocated to programs. Purchases for equipment used primarily for office overhead (e.g. photocopiers), some of which should be allocated to programs (See Note 18), should also be charged to management and infrastructure expense.
- Note 8** Including meeting fees, supplies, travel and subsistence and board development.

- Note 9** ENTER AS POSITIVE: Program cost allocations are M&I (Head Office) expenses that have been charged to conditional grant or cost recovery programs because the program benefited directly from M&I employee time or other overheads. (Where M&I expenses benefit all or many programs equally (indirect benefit) these costs should not be allocated to programs). The entry to charge M&I expenses to programs is Dr. Program costs (by program); Cr. Program cost allocations. This method will leave all M&I expenses, whether allocated or not, on the Note 7 expense line. It is hoped that "Net Management & Infrastructure" expenses (i.e. net of program cost allocations) will be less than or approximately equal to the M&I grant from Education.
- Note 10** Program delivery costs include part-time staff and contracted coordinators or consultants (e.g. program host, presenters, registration staff), and other direct costs including materials, site, audio-visual, catering, leased space, equipment used primarily for conditional programs, etc. Equipment costs attributed to more than one program (e.g. video conferencing) should be allocated to programs proportionate to other program costs. These are direct costs that can be attributed to programs. These costs do not include amounts transferred to other consortia, but do include costs invoiced to other consortia.
- Note 11** Amounts owed to the consortium at the end of the year.
- Note 12** Unpaid balances pertaining to the year. E.g. Unpaid wages, vacation pay.
- Note 13** Pertaining to programming planned for subsequent year(s).
- Note 14** Unrestricted Funds represent the net assets (total assets minus total liabilities) less any operating or capital reserves for earmarked programming.
- Note 15** Funds earmarked for future operations or programming.
- Note 16** Capital Reserves represents the net assets restricted for future capital expenditures.
- Note 17** Total Accumulated Surplus is the total of operating and capital reserves and unrestricted funds.
- Note 18** Allocated costs are M&I costs that directly benefit a specific conditional grant or cost recovery program controlled by the consortium and that have been credited to Program Cost Allocations (see Note 9). Allocated costs are funded by registration fees, conditional grants, or other cost recovery fees.
- Note 19** Incremental costs are out-of-pocket expenses attributable to specific programs controlled by the consortium, also funded by registration fees, conditional grants or other cost recovery fees. They include costs incurred by participating consortia and reimbursed to them. These other consortia net their reimbursement against their initial expense, thereby zeroing out the expense. This eliminates the duplication of expenses. Where other consortia bill an administration fee in addition to their out-of-pocket costs, miscellaneous revenue should be credited with that portion of the reimbursement.