

## Reflection Survey: Evaluating Your School's Data-Gathering Plan

**Purpose:** This survey aims to reflect on your school's data-gathering practices, identify strengths and gaps, and explore ways to improve how data informs instruction and programming.

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### Part 1: Data Collection Practices

1. **What types of data are gathered?**
    - o In your classroom?
    - o At your school?
    - o For your school division?
  
  2. **Who is responsible for gathering the data?**
    - o Classroom teacher(s)
    - o Administrators
    - o Support staff (e.g., interventionists, counselors, etc.)
    - o Others (please specify): \_\_\_\_\_
  
  3. **What assessment tools are used to gather data?**
    - o Standardized tests (e.g., provincial/state assessments)
    - o Classroom-based assessments (e.g., quizzes, projects)
    - o Formative assessments (e.g., exit tickets, observations)
    - o Benchmarking tools (e.g., DIBELS, Fountas & Pinnell, MAP Growth)
    - o Other tools (please specify): \_\_\_\_\_
  
  4. **How is the data captured?**
    - o Digital tools (e.g., spreadsheets, software platforms)
    - o Paper-based methods (e.g., anecdotal records, printed tests)
    - o Other methods (please specify): \_\_\_\_\_
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### Part 2: Data Protocols and Processes

5. **Are there protocols or guidelines for gathering data in your school?**
  - o Yes
  - o No
  - o If yes, briefly describe the protocols: \_\_\_\_\_
  
6. **How often is data collected?**
  - o Weekly
  - o Monthly
  - o Quarterly
  - o Annually
  - o Other (please specify): \_\_\_\_\_

**7. Who has access to the data?**

- o Teachers
- o Administrators
- o Support staff
- o Parents/guardians
- o Students
- o Other (please specify): \_\_\_\_\_

**8. How is the data shared or communicated?**

- o Reports (e.g., progress reports, report cards)
  - o Digital platforms (e.g., student information systems, dashboards)
  - o Team meetings (e.g., professional learning communities, staff meetings)
  - o Conferences (e.g., parent-teacher conferences)
  - o Other methods (please specify): \_\_\_\_\_
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**Part 3: Data Use and Impact**

**9. How is the data used to inform instruction in your classroom?**

- o To plan lessons
- o To differentiate instruction
- o To provide interventions or enrichment
- o To monitor progress
- o Other (please specify): \_\_\_\_\_

**10. How is the data used at the school level?**

- o To identify trends or gaps in student performance
- o To plan professional development
- o To allocate resources (e.g., staffing, materials)
- o To set school improvement goals
- o Other (please specify): \_\_\_\_\_

**11. How is the data used at the school division level?**

- o To monitor school performance
- o To inform policies and programs
- o To report to stakeholders (e.g., boards, governments, community)
- o Other (please specify): \_\_\_\_\_

**12. What challenges do you face when gathering or using data?**

- o Lack of time
  - o Limited training or tools
  - o Inconsistent data collection practices
  - o Difficulty interpreting or analyzing data
  - o Other (please specify): \_\_\_\_\_
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**Part 4: Reflection and Suggestions**

**13. What do you think works well in your school's current data-gathering plan?**

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**14. What improvements would you recommend for your school's data-gathering plan?**

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**15. What additional support or resources would help you use data more effectively?**

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